

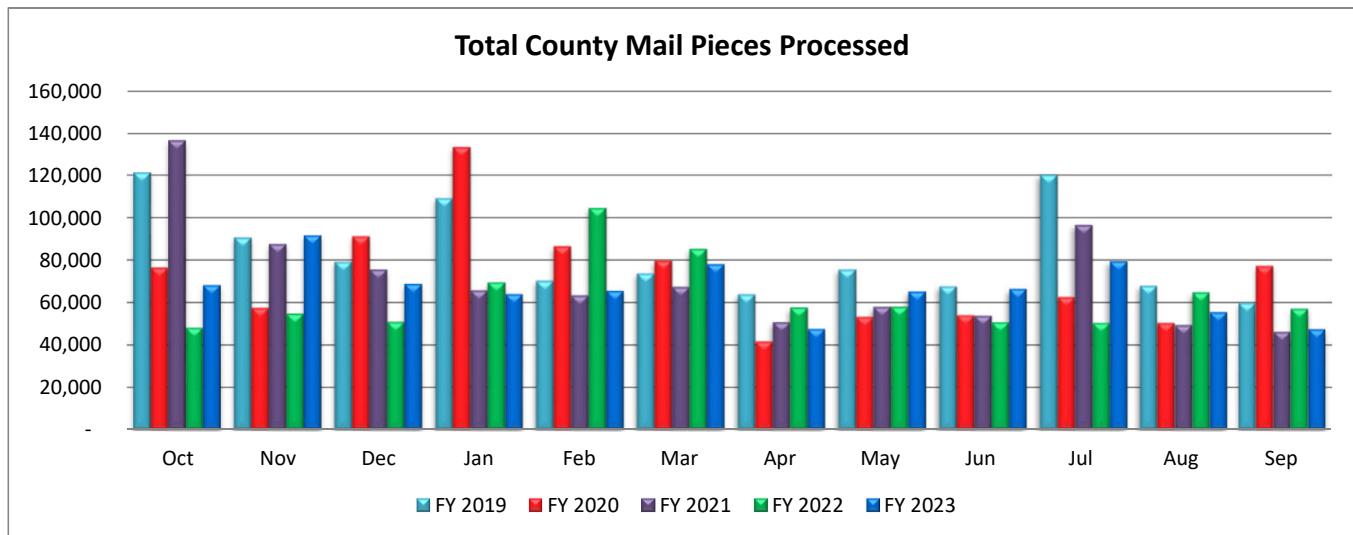
FY 2023 Support Services

Metering & Sorting

Support Services sorts mail received to deliver to each office and sorts outgoing mail by the first 3 digits in the zip code to get discounted rates. Mail is metered and boxed for delivery to the post office. Special items including larger parcels are metered on site prior to delivery.

Goals & Objectives

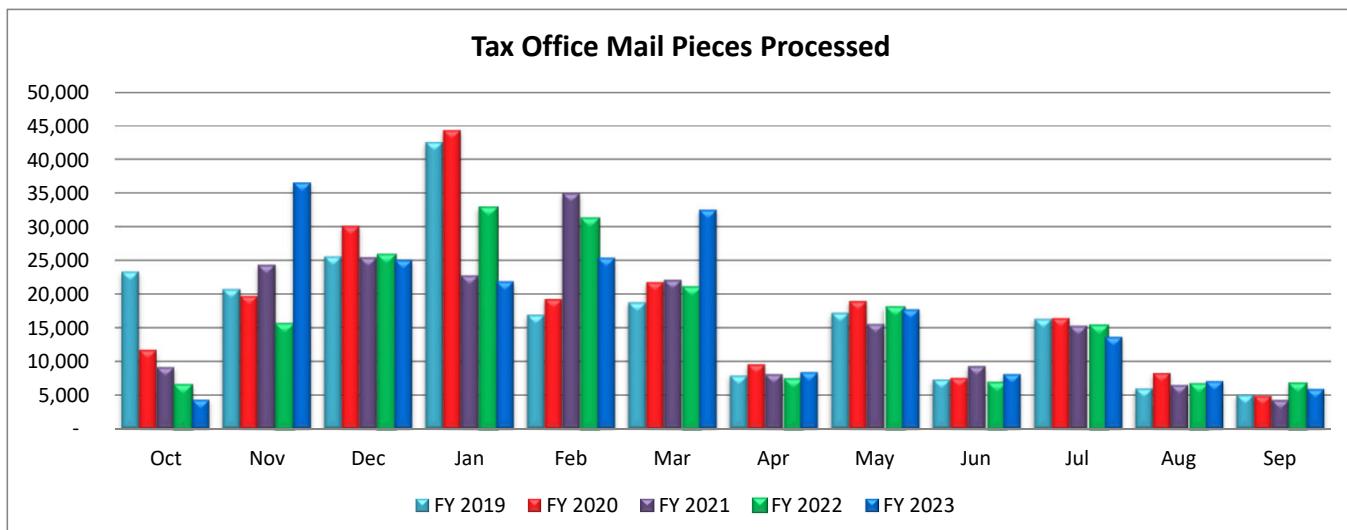
1. To work with departments and use presorted rate for over 75% of County mailings.
2. To provide next business day delivery on all outgoing mail 98% of the time.



Total of all County mail pieces handled by month.

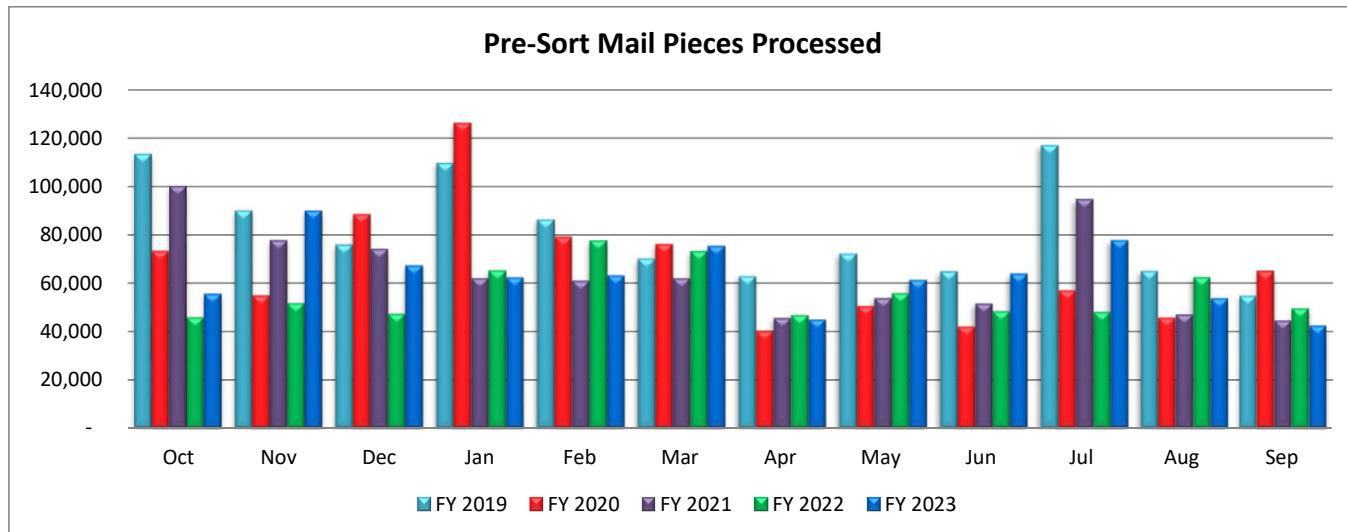
	Q1	Q2	Q3	Q4
FY 2019	290,998	253,024	207,212	248,148
FY 2020*	225,222	299,537	149,036	190,177
FY 2021	299,504	196,411	162,638	191,956
FY 2022	153,227	258,887	165,891	171,909
FY 2023	228,292	207,299	178,985	182,283

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Total of all mail pieces handled from the Tax Office by month.

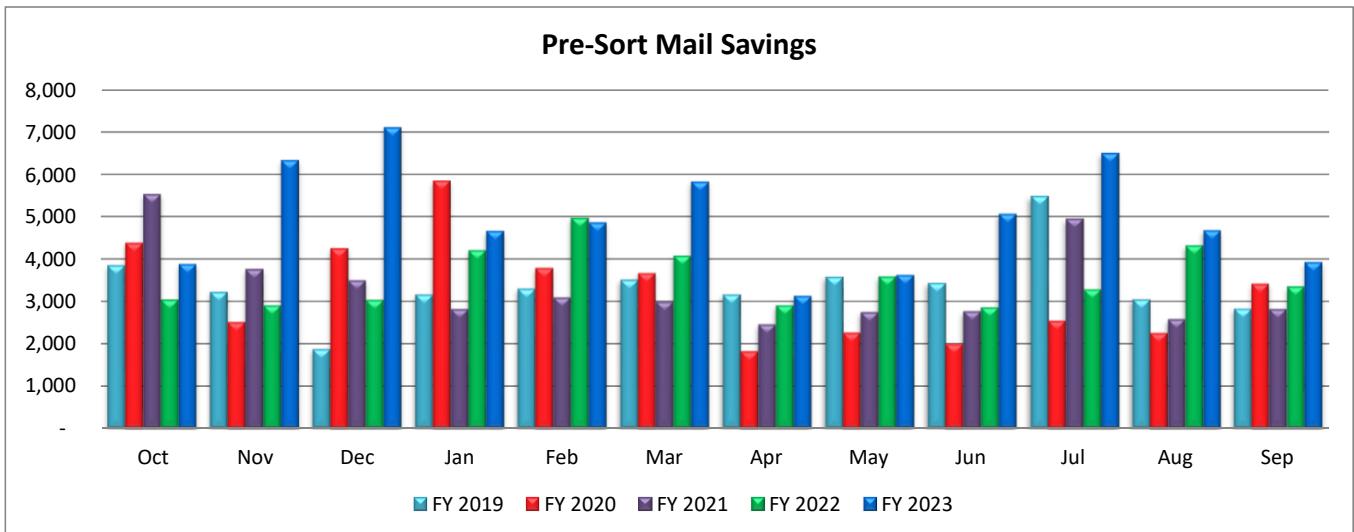
	Q1	Q2	Q3	Q4
FY 2019	69,778	78,368	32,492	27,391
FY 2020*	61,686	85,415	36,302	29,776
FY 2021	59,053	79,947	33,058	26,169
FY 2022	47,905	84,997	32,304	28,765
FY 2023	66,038	79,891	34,353	26,710



Total of all presort mail pieces handled by month including postcards.

	Q1	Q2	Q3	Q4
FY 2019	279,281	266,247	200,212	236,921
FY 2020*	216,505	281,511	132,652	167,855
FY 2021	251,885	185,147	151,065	186,346
FY 2022	144,773	215,809	150,999	160,109
FY 2023	212,686	200,742	169,941	173,715

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Total savings achieved by presorting mail each month.

	Q1	Q2	Q3	Q4
FY 2019	\$8,964	\$9,988	\$10,193	\$11,377
FY 2020*	\$11,172	\$13,332	\$6,116	\$8,258
FY 2021	\$12,807	\$8,935	\$7,991	\$10,373
FY 2022	\$8,977	\$13,260	\$9,351	\$10,953
FY 2023	\$17,335	\$15,376	\$11,847	\$15,123