

MAJOR PROGRAMS

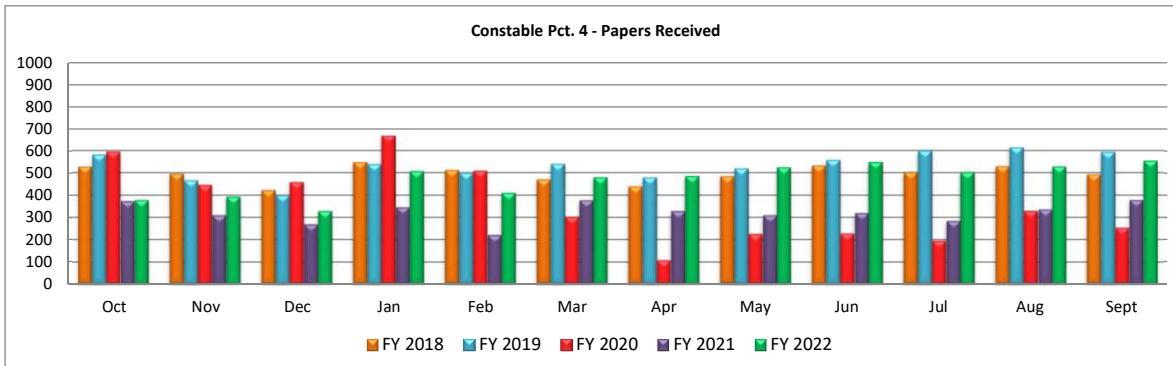
CIVIL

Clerks process and deputies deliver all civil court documents such as citations, evictions, subpoenas, notices and restraining orders. Deputies work writs of possession, attachments, garnishments and orders of sale, executions, and sequestrations.

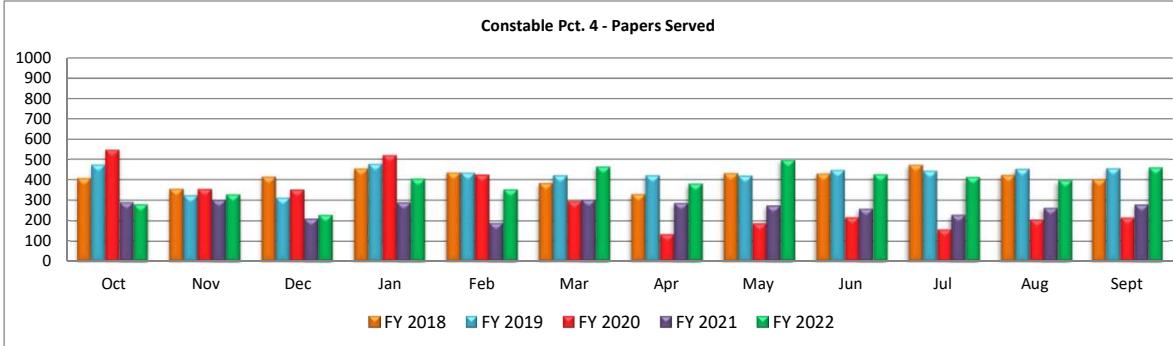
To professionally and efficiently execute all civil court documents in a timely and cost-effective manner.

FY 2022 Goals & Objectives

- To increase customer service through awareness, flexibility and diligence.
- To continue establishing and maintaining an open line of communication with attorneys and plaintiffs.
- To be diligent in always improving customer service.
- To continue to work closely with the County Clerk, District Clerk, County Courts, District Courts and Justice Courts.
- To develop and implement new technology to increase support for Clerks, Courts, attorneys and plaintiffs.

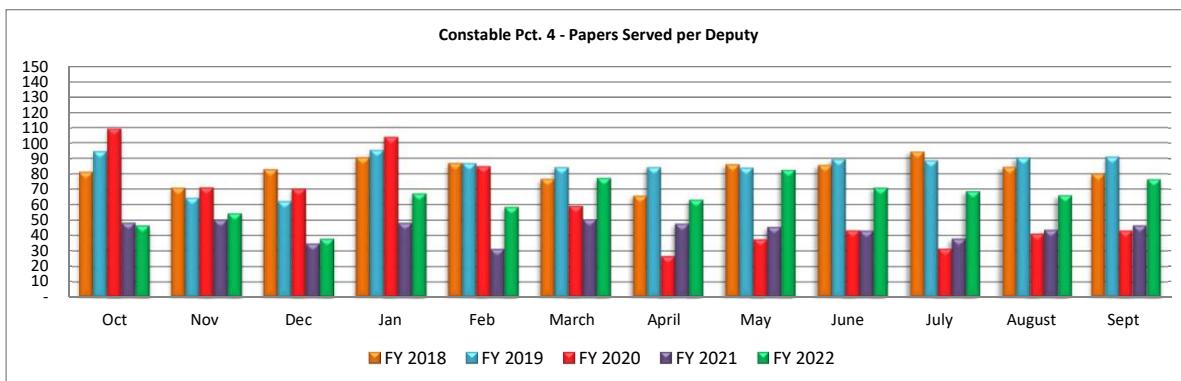


	Q1	Q2	Q3	Q4	Total	% Change
FY 2018	1,445	1,530	1,454	1,524	5,953	#REF!
FY 2019	1,447	1,578	1,556	1,806	6,387	7%
FY 2020	1,499	1,479	562	779	4,319	-32%
FY 2021	949	941	955	996	3,841	-11%
FY 2022	1,100	1,397	1,557	1,584	5,638	47%

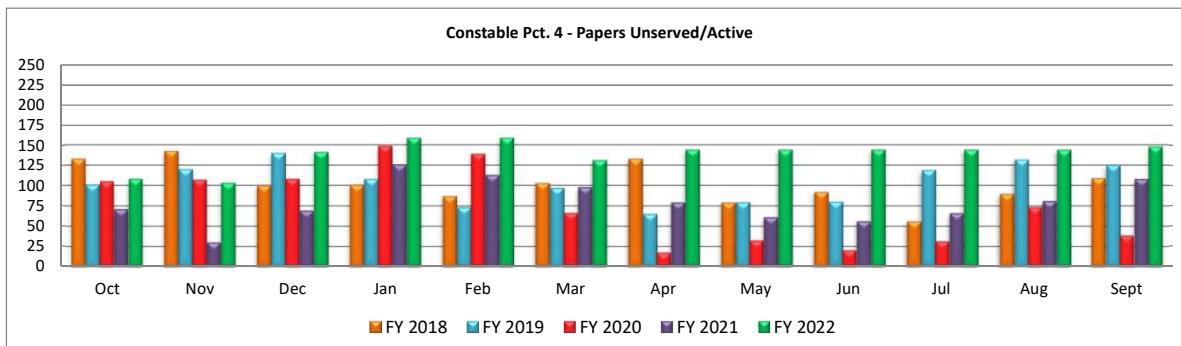


	Q1	Q2	Q3	Q4	Total	% Change
FY 2018	1,174	1,270	1,187	1,294	4,925	#REF!
FY 2019	1,108	1,332	1,288	1,350	5,078	3%
FY 2020	1,252	1,238	536	577	3,603	-29%
FY 2021	800	780	817	769	3,166	-12%
FY 2022	832	1,217	1,299	1,266	4,614	46%

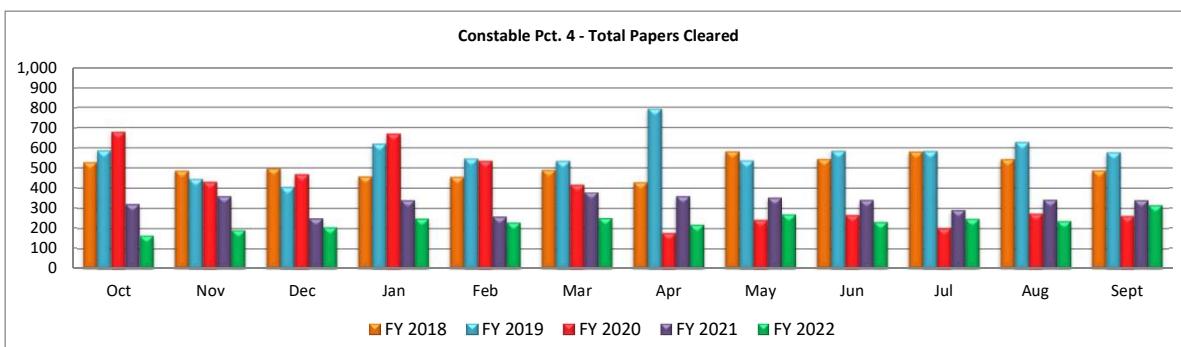
Constable Pct. 4 Stats



	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	Average
FY 2018	81	71	83	91	87	77	66	86	86	94	84	80	78
FY 2019	95	65	62	95	87	84	84	84	89	89	90	91	74
FY 2020	109	71	70	104	85	59	27	37	43	31	41	43	83
FY 2021	48	50	35	48	31	51	48	46	43	38	44	47	44
FY 2022	47	54	38	67	59	77	63	83	71	69	66	76	46

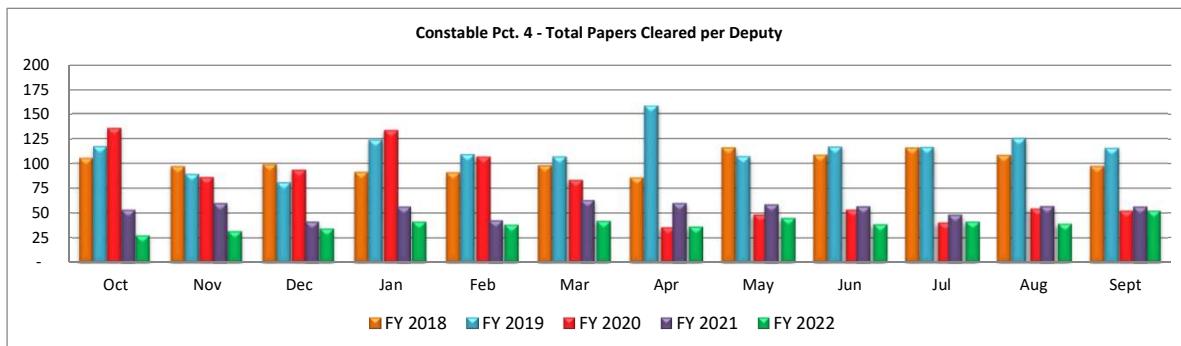


	Q1	Q2	Q3	Q4	Total	% Change
FY 2018	376	291	304	255	1,226	#REF!
FY 2019	361	278	224	376	1,239	1%
FY 2020	320	354	69	142	885	-29%
FY 2021	170	337	196	255	958	8%
FY 2022	352	449	432	436	1,669	74%

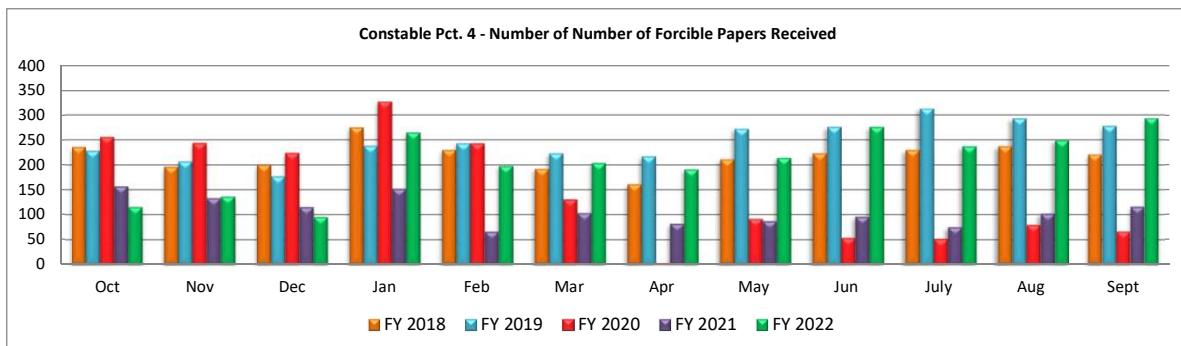


	Q1	Q2	Q3	Q4	Total	% Change
FY 2018	1,511	1,402	1,555	1,611	6,079	#REF!
FY 2019	1,440	1,702	1,915	1,790	6,847	13%
FY 2020	1,580	1,621	691	740	4,632	-32%
FY 2021	931	978	1,054	973	3,936	-15%
FY 2022	562	3	4	3	572	-85%

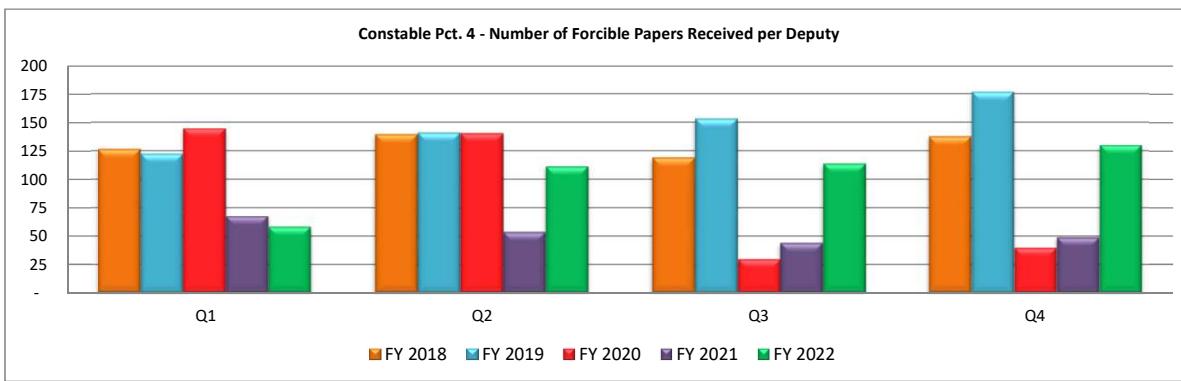
Constable Pct. 4 Stats



	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Sept	Average
FY 2018	106	97	99	91	91	98	86	116	109	116	109	97	101
FY 2019	117	89	81	124	109	107	159	107	117	117	126	116	96
FY 2020	136	86	94	134	107	83	36	49	54	41	55	53	105
FY 2021	54	60	42	57	43	63	60	59	57	49	57	57	52
FY 2022	28	32	34	42	38	42	36	45	39	41	39	53	31



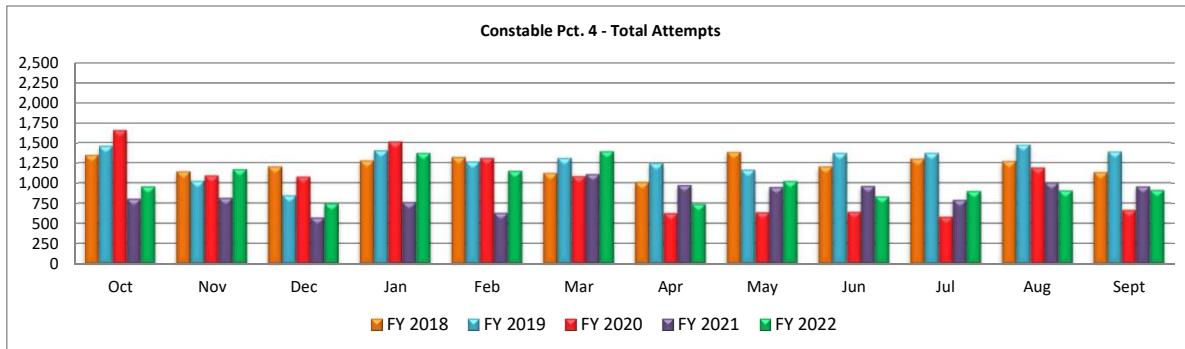
	Q1	Q2	Q3	Q4	Total	% Change
FY 2018	632	697	595	688	2,612	#REF!
FY 2019	612	704	765	884	2,965	14%
FY 2020	724	701	149	199	1,773	-40%
FY 2021	405	321	265	293	1,284	-28%
FY 2022	349	667	681	780	2,477	93%



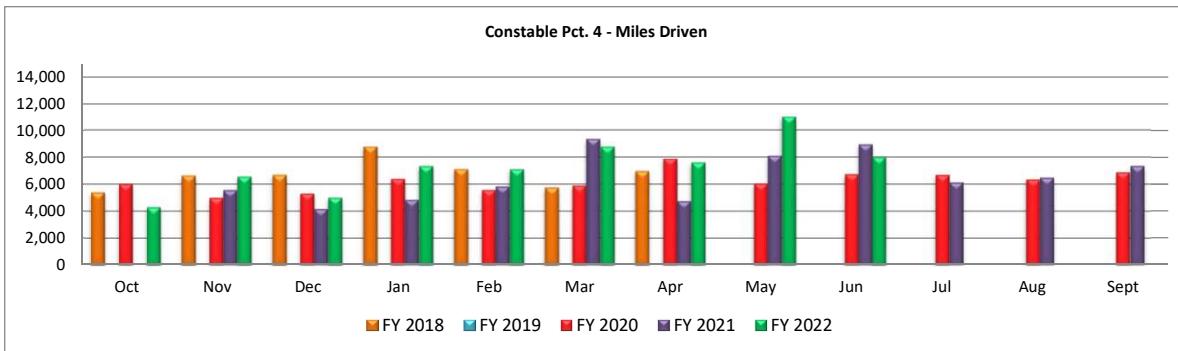
* Along with Writs of Possession-Eviction, Forcible is one of the most time consuming type of paper processed and served by Constable Offices.

	Q1	Q2	Q3	Q4	Tot/Deputy	% Change
FY 2018	126	139	119	138	522	#REF!
FY 2019	122	141	153	177	593	14%
FY 2020	145	140	30	40	355	-40%
FY 2021	68	54	44	49	214	-40%
FY 2022	58	111	114	130	413	93%

Constable Pct. 4 Stats



	Q1	Q2	Q3	Q4	Total	% Change
FY 2018	3,694	3,719	3,597	3,701	14,711	#REF!
FY 2019	3,326	3,968	3,773	4,229	15,296	4%
FY 2020	3,825	3,903	1,909	2,441	12,078	-21%
FY 2021	2,189	2,501	2,882	2,746	10,318	-15%
FY 2022	2,870	3,906	2,592	2,714	12,082	17%



	Q1	Q2	Q3	Q4	Total	% Change
FY 2018	18,644	21,586	6,952	-	47,182	#REF!
FY 2019	-	-	-	-	-	-100%
FY 2020	16,226	17,768	20,618	19,834	74,446	#DIV/0!
FY 2021	9,671	19,947	21,716	19,887	71,221	-4%
FY 2022	15,804	23,183	26,571	-	65,558	-8%

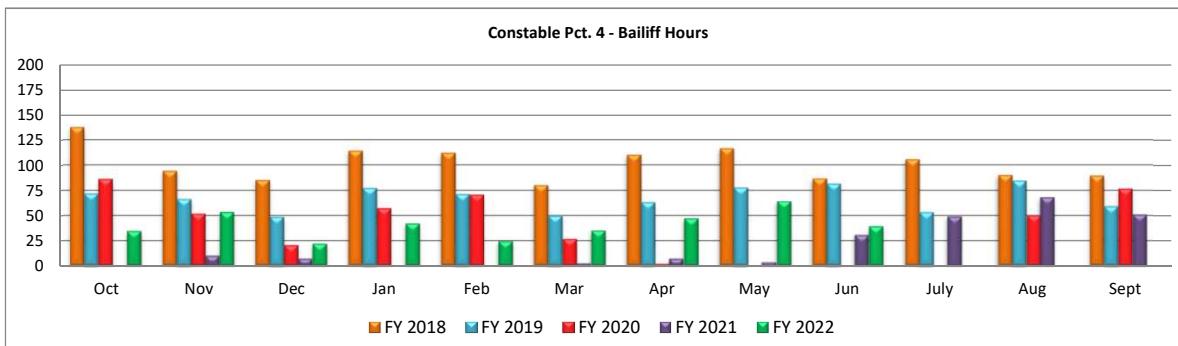
*Miles driven have not been reported by system since mid Q3 in FY 2018 due to a transition to a new ERP system

COURT SECURITY

Protect the Judge & Staff of the court and to ensure order in a court session, keeping order of the jury and custody of the prisoners while in the court. Protecting and securing the building, employees and visitors during business hours.

FY 2022 Goals & Objectives

- To ensure the safety of the Judge and court staff by providing security as court bailiff.



* This information is collected by the Chief Deputy

	Q1	Q2	Q3	Q4	Total	% Change
FY 2018	317	306	313	285	1,221	#REF!
FY 2019	186	198	222	196	802	-34%
FY 2020	158	154	2	127	441	-45%
FY 2021	18	3	43	168	232	-47%
FY 2022	110	102	151	-	362	56%

WARRANT

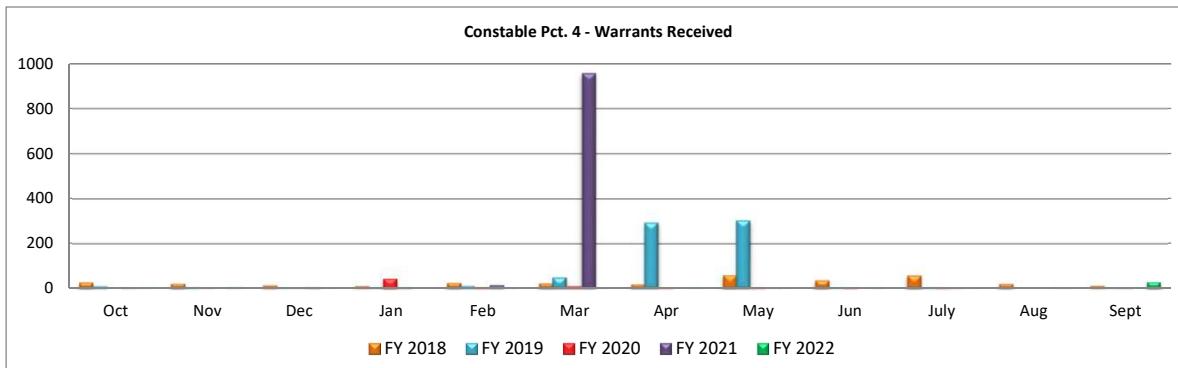
Clerks process and deputies execute all warrants issued by the court, such as traffic warrants, hot check warrants, toll way warrants and anyone found to have outstanding misdemeanor or felony warrants.

To professionally and efficiently execute all criminal court documents in a timely and cost-effective manner.

Constable's are mandated by the State of Texas to diligently execute all warrants issued to their office by any District, County or Justice Court.

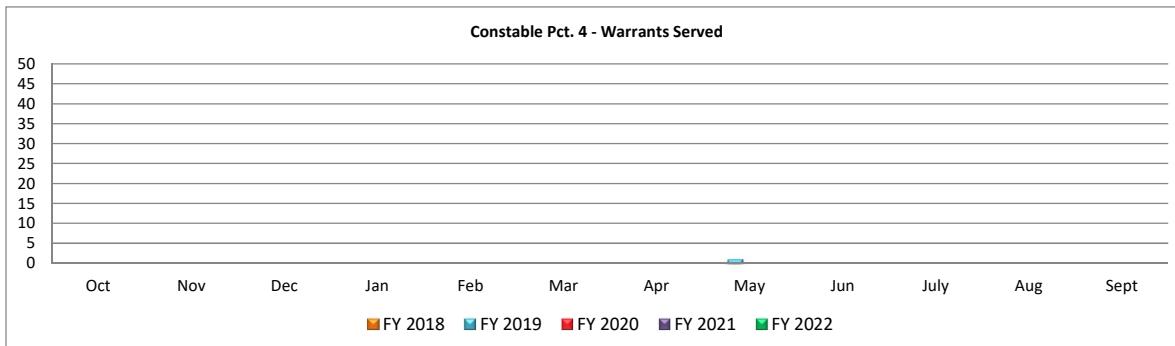
FY 2022 Goals & Objectives

- To pro-actively reduce the thousands of Class-C Collin County Justice of the Peace warrants.
- To quickly respond to District, County and Justice Court judges requests to immediately apprehend violators and bring them to the respective court.
- To provide all payment options available to those wanted on Class-C warrants to avoid incarceration and additional County expense to taxpayers. Failing that, violators will be placed in the County jail.
- To continue to develop and maintain relationships with other area local, county, state and federal agencies in apprehending fugitives.
- To utilize all possible means available in locating and arresting fugitives from justice.
- To develop and implement new technology to increase efficiency and reduce expense in the issuance and maintenance of Class C warrants through electronic warrants.

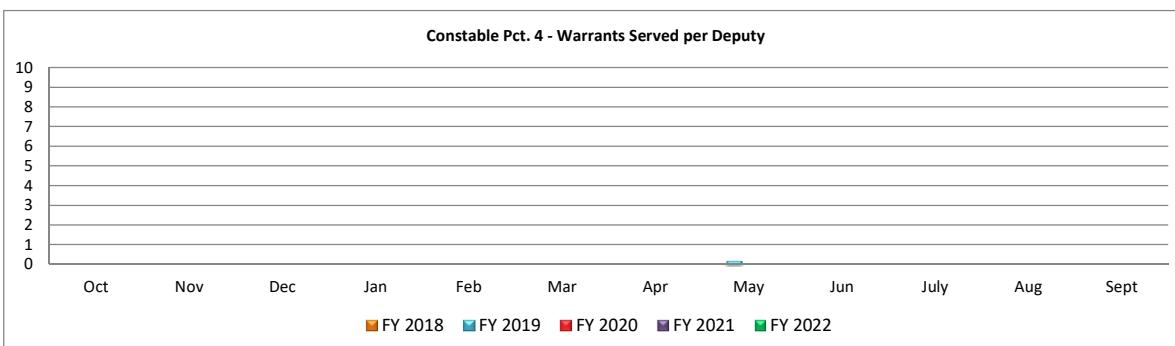


	Q1	Q2	Q3	Q4	Total	% Change
FY 2018	58	55	113	87	313	#REF!
FY 2019	18	66	600	6	690	120%
FY 2020	2	62	12	6	82	-88%
FY 2021	9	978	1	2	990	1107%
FY 2022	6	3	4	32	45	-95%

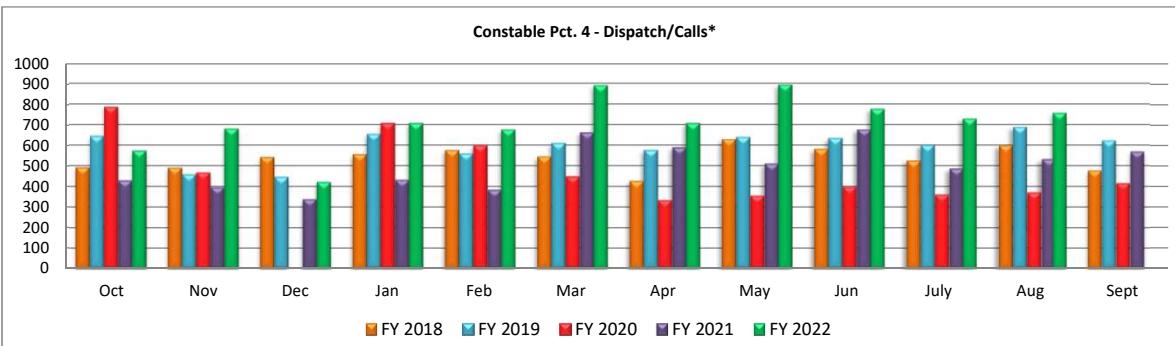
Constable Pct. 4 Stats



	Q1	Q2	Q3	Q4	Total
FY 2018	-	-	-	-	-
FY 2019	-	-	1	-	1
FY 2020	-	-	-	-	-
FY 2021	-	-	-	-	-
FY 2022	-	-	-	-	-

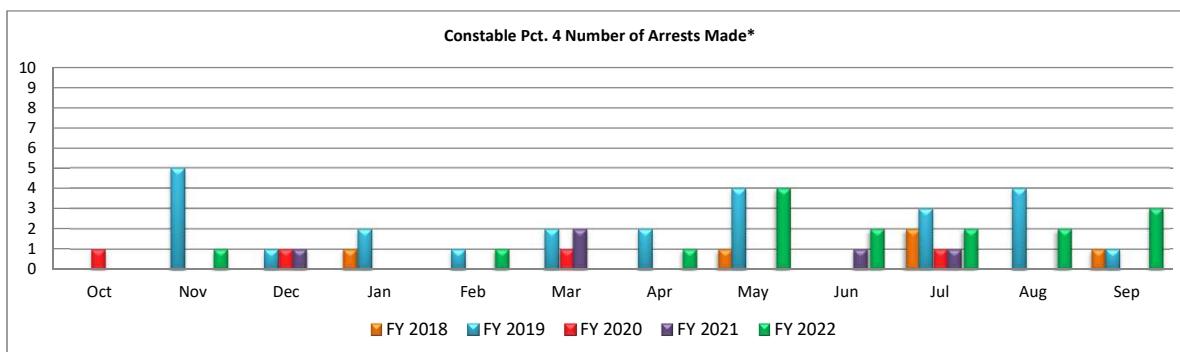


	Q1	Q2	Q3	Q4	Total
FY 2018	-	-	-	-	-
FY 2019	-	-	0	-	0
FY 2020	-	-	-	-	-
FY 2021	-	-	-	-	-
FY 2022	-	-	-	-	-



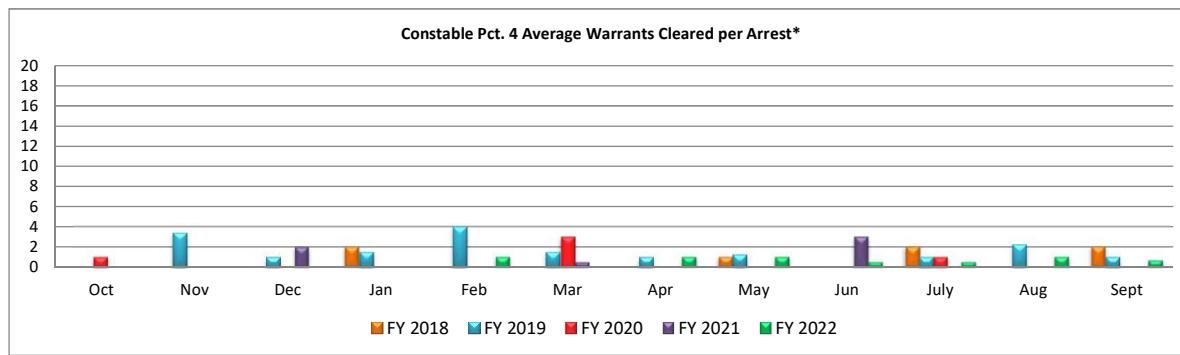
	Q1	Q2	Q3	Q4	Total	% Change
FY 2018	1,524	1,677	1,636	1,599	6,436	#REF!
FY 2019	1,547	1,823	1,848	1,910	7,128	11%
FY 2020	1,252	1,753	1,083	1,142	5,230	-27%
FY 2021	1,160	1,474	1,775	1,585	5,994	15%
FY 2022	1,676	2,273	2,377	1,484	7,810	30%

Constable Pct. 4 Stats



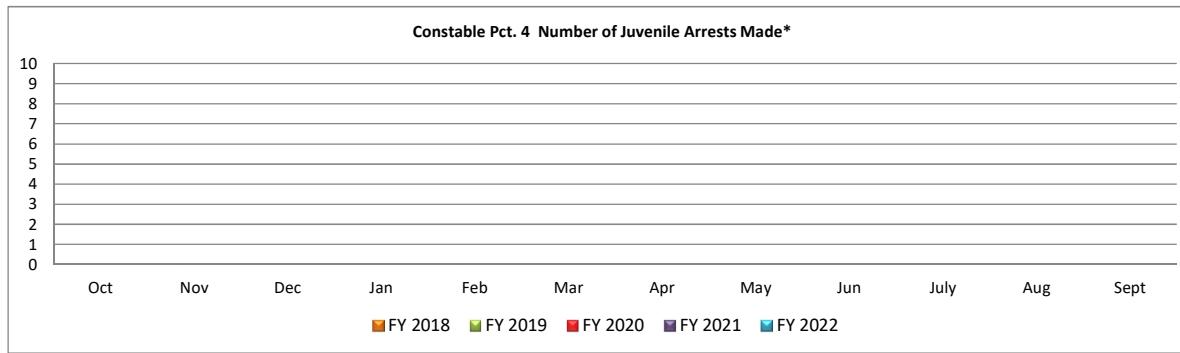
*Began tracking in FY 2015.

	Q1	Q2	Q3	Q4	Total
FY 2018	-	1	1	3	5
FY 2019	6	5	6	8	25
FY 2020	2	1	-	1	4
FY 2021	1	2	1	1	5
FY 2022	1	1	7	7	16



*Began tracking in FY 2015.

	Q1	Q2	Q3	Q4	Total
FY 2018	-	2	1	4	7
FY 2019	4	7	2	4	18
FY 2020	1	3	-	1	5
FY 2021	2	1	3	-	6
FY 2022	-	1	3	2	6



*Began tracking in FY 2015.

	Q1	Q2	Q3	Q4	Total
FY 2018	-	-	-	-	-
FY 2019	-	-	-	-	-
FY 2020	-	-	-	-	-
FY 2021	-	-	-	-	-
FY 2022	-	-	-	-	-

ADMINISTRATIVE

Overseeing all office operations and functions. Providing assistance to customers by answering calls, documenting and tracking complaints and compliments, collecting money for service fees coming in mail and through personal visits. Providing support and assistance to office personnel by processing time and reporting to payroll, preparing schedules, ordering supplies, making travel arrangements for training, and tracking state mandated training requirements. Assisting with the office budget, accounts, bookkeeping & deposits and providing administrative support by preparing required monthly reports and conducting both interviews and evaluation processes.

FY 2022 Goals & Objectives

- To continue to train and educate all staff in efforts to maximize efficiency in all areas of operation within the office.

EDUCATION

Deputies are mandated by the state to maintain more training and education hours than other Texas Peace Officers. In addition, it is the policy of this office to require continuous training and education for clerks and deputies in fields related to their specific duties. It is the goal of this office to employ the most qualified, highly trained and most motivated peace officers and clerks in the state.