

Purpose

The Collin County Elections Department is responsible for conducting federal, state, county elections and provides election services contracts to political subdivisions for the conduct of local elections. The department is responsible for facilitating voter registration and for maintaining an accurate and up-to-date database of the registered voters in the county. Additionally, the department is responsible for maintaining campaign finance files, redistricting of voting precincts and maintenance/programming/testing of election equipment.

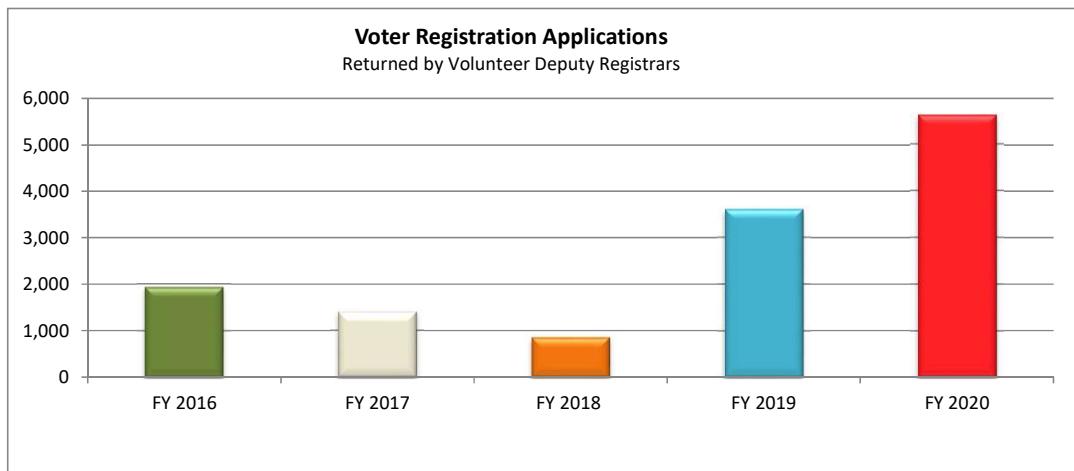
MAJOR PROGRAMS**VOTER REGISTRATION DATABASE MAINTENANCE**

The List of Registered Voters is maintained for 587,000+ voters in accordance with state law. Proper street file maintenance is critical for precinct and district assignment. The office interfaces with cities, school districts, special utility districts, the Central Appraisal district, and the County's GIS Department for current street information. The list is maintained and provided to jurisdictions prior to elections. Voter History is maintained for elections conducted by the county and provided to interested parties.

FY 2020 Goals & Objectives

Implement the secure, Balotar automated ballot printing system that ensures the correct ballot style for every by-mail voter. This proven system automates and streamlines ballot-by-mail production and integrates with the voter registration system to provide a seamless interface. Staff is able to print the exact number of ballots needed, increasing efficiency and reducing costs and waste. Ballot security is provided through encrypted ballots that can only be printed on BOD printers and audit logs that track all printing activities.

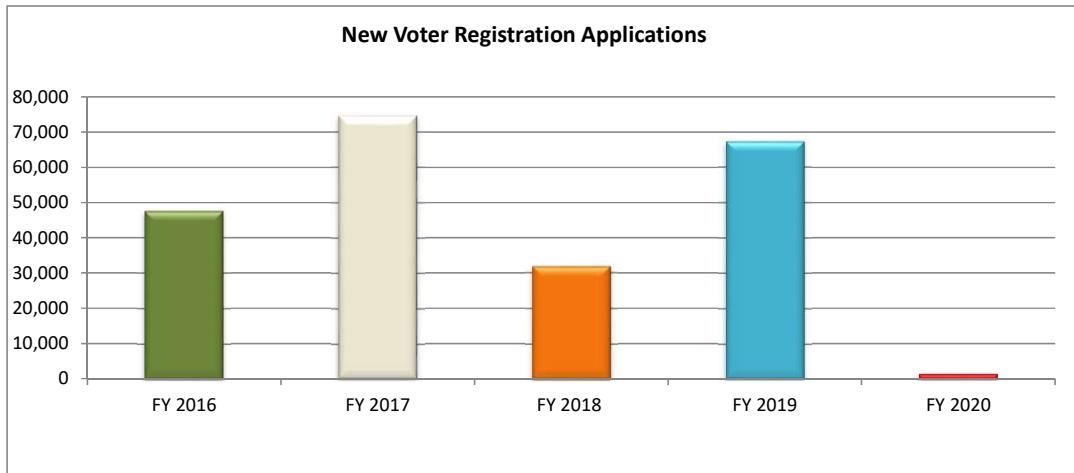
Elections Held	
FY 2016	11/3/15 General & Special Elections
	3/1/16 Presidential Primary
	5/7/16 General & Special (City/School) Election
	5/24/16 Primary Runoff Election
	6/18/16 City of Frisco Runoff
FY 2017	8/27/16 City of Melissa & Frisco ISD Special Elections
	11/8/16 Presidential & Special (City/School) Election
	2/18/17 City of Frisco Special Election
	3/25/17 City of Frisco Runoff
FY 2018	5/6/17 General & Special (City/School) Election
	6/10/17 General & Special Runoff Election
	11/7/17 General Election - Proposed Constitutional Amendments
FY 2019	12/9/17 City of Princeton Runoff Election
	3/6/18 2018 Primary Election
	5/5/18 General & Special (City/School) Election
	5/22/18 Primary Runoff Election
	6/16/18 General & Special Runoff Election
FY 2020	11/16/18 General & Special Election
	5/4/19 Joint Election-City/School
	6/18/19 City Runoff Election
FY 2020	11/5/19 General Election
	3/3/20 Presidential Primary Election
	5/2/20 Joint Election-City/School
	5/26/20 Primary Runoff Election
	6/20/20 City Runoff Election



Data Source - VEMACS Voter Registration Database

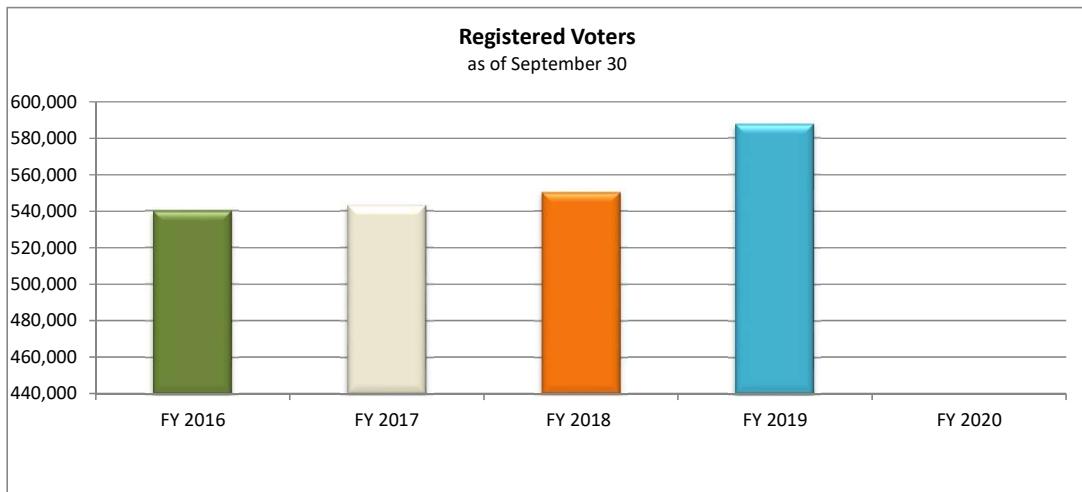
Applications	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	1,936	1,397	841	3,605	5,628
% Increase	-28%	-40%	329%	56%	

Section 13.031 of the Texas Election Code permits deputizing persons as Volunteer Deputy Registrars who can distribute voter registration application forms throughout the county and receive registration applications submitted to the deputy in person.



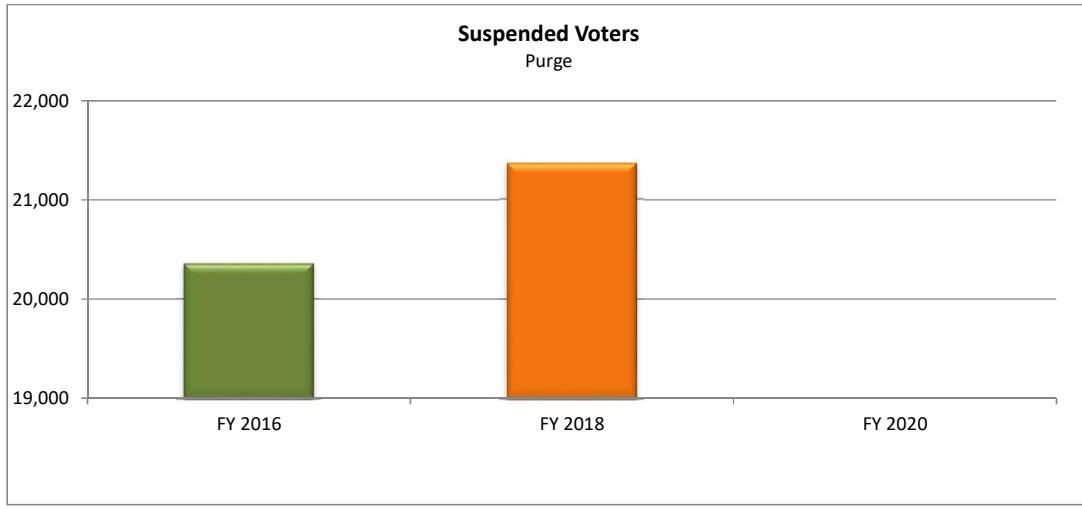
Data Source - VEMACS Voter Registration Database

New Applications	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	47,491	74,627	31,870	67,241	1,354
% Increase	57%	-57%	111%	-98%	



Data Source - VEMACS Voter Registration Database

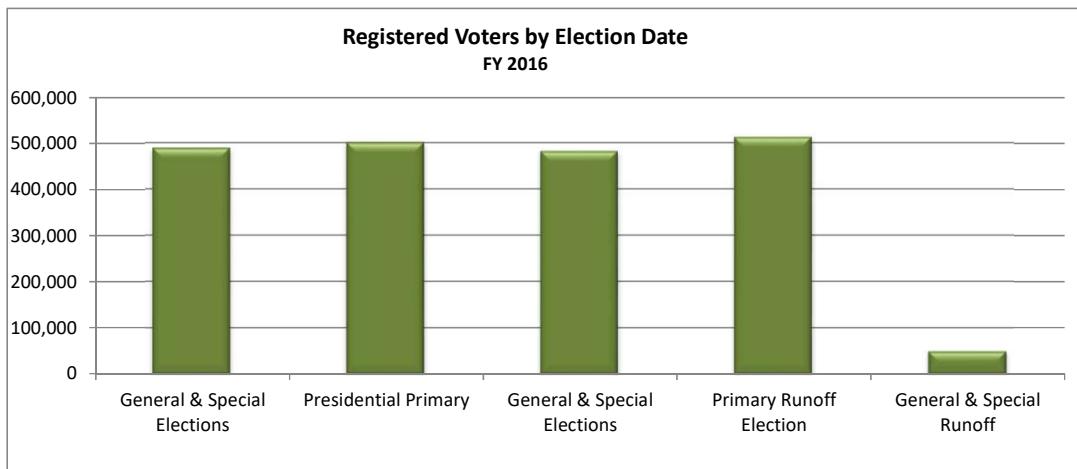
	Registered Voters as of September 30				
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Registered Voters	540,084	543,036	550,247	587,844	
Registered Voters % Increase		1%	1%	7%	-100%



Data Source - VEMACS Voter Registration Database

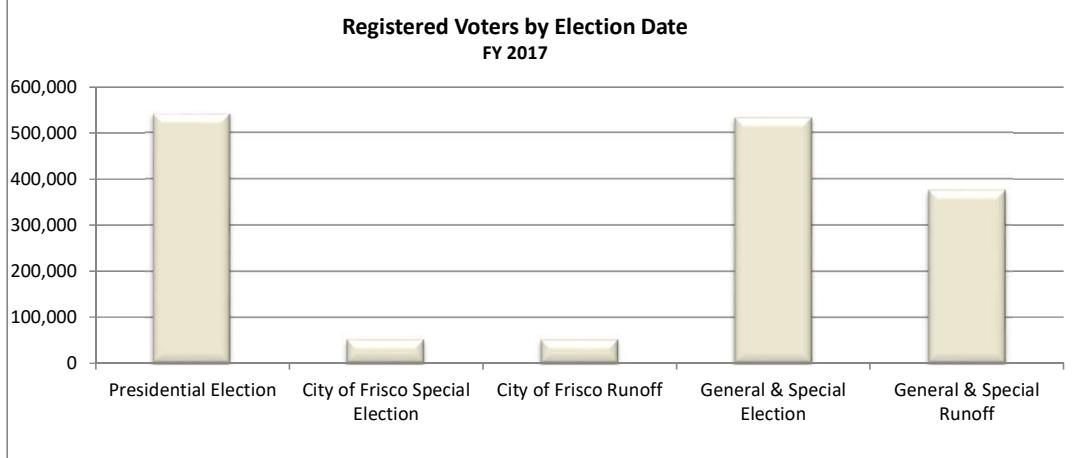
	FY 2016	FY 2018	FY 2020
Purge	20,353	21,362	

PURGE - Biannual purge of suspended voters occurs in addition to the daily changes, corrections and deletions.



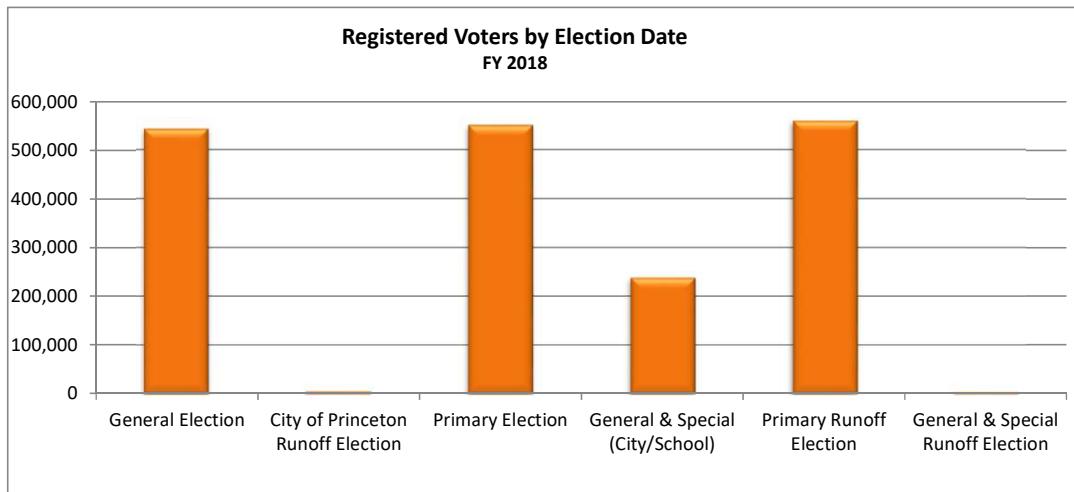
Data Source - VEMACS Voter Registration Database

	Election	FY 2016
11/3/15	General & Special Elections	489,820
3/1/16	Presidential Primary	501,224
5/7/16	General & Special Elections	482,033
5/24/16	Primary Runoff Election	512,696
6/18/16	General & Special Runoff	49,442
8/27/16	City of Melissa & Frisco ISD Special	83,593



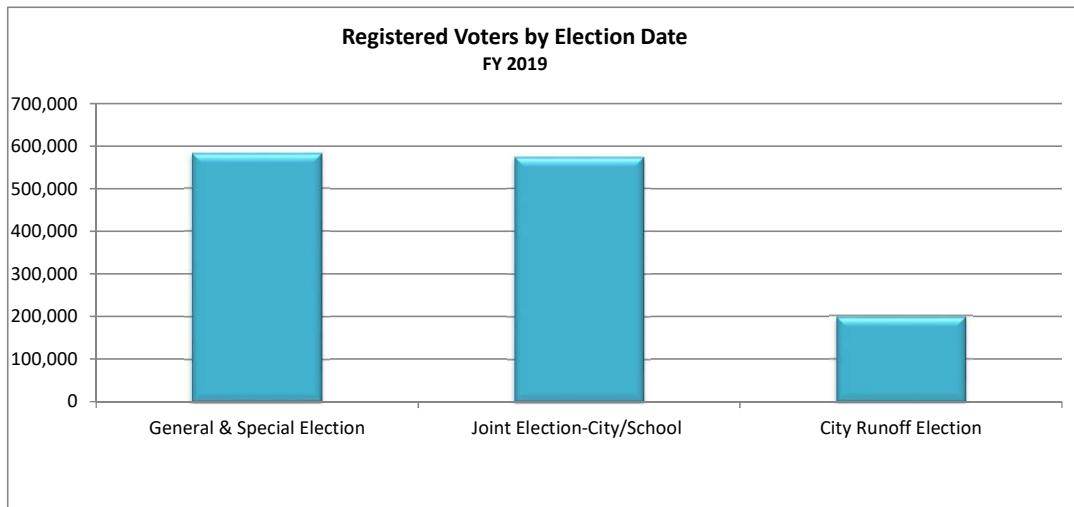
Data Source - VEMACS Voter Registration Database

	Election Date	FY 2017
11/8/16	Presidential Election	540,084
2/18/17	City of Frisco Special Election	51,483
3/25/17	City of Frisco Runoff	51,588
5/6/17	General & Special Election	531,652
6/10/17	General & Special Runoff	375,368



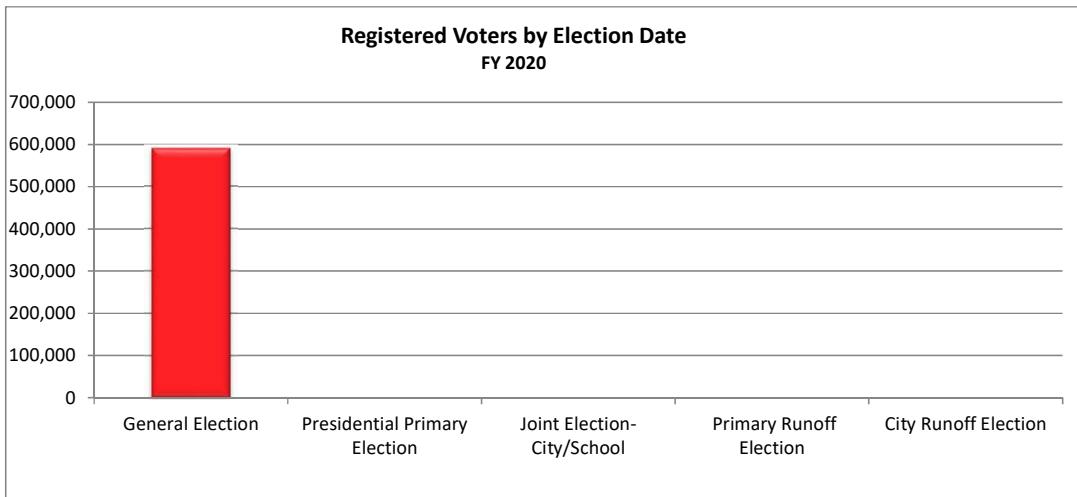
Data Source - VEMACS Voter Registration Database

	Election	FY 2018
11/7/17	General Election	543,035
12/9/17	City of Princeton Runoff Election	5,080
3/6/18	Primary Election	550,347
5/5/18	General & Special (City/School)	238,418
5/22/18	Primary Runoff Election	559,433
6/16/18	General & Special Runoff Election	3,238



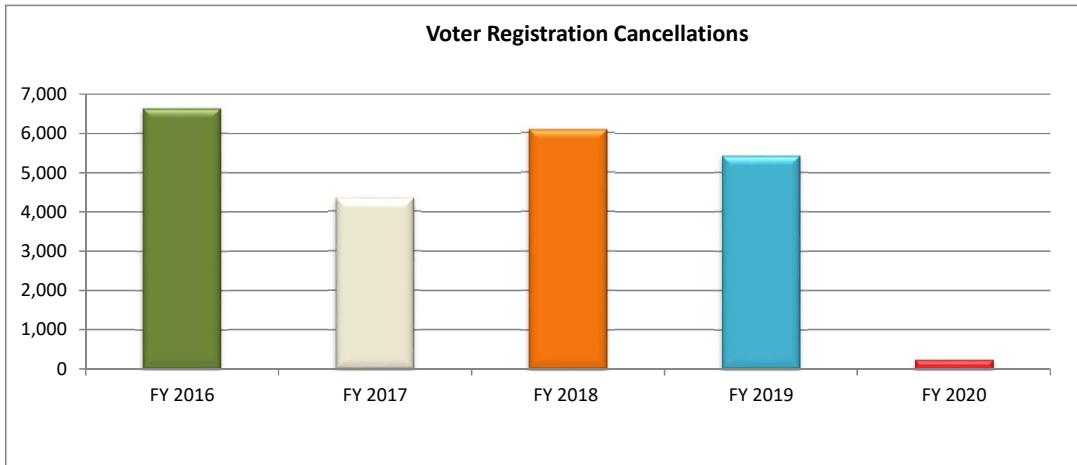
Data Source - VEMACS Voter Registration Database

	Election	FY 2019
11/16/18	General & Special Election	581,684
5/4/19	Joint Election-City/School	573,492
6/18/19	City Runoff Election	197,221



Data Source - VEMACS Voter Registration Database

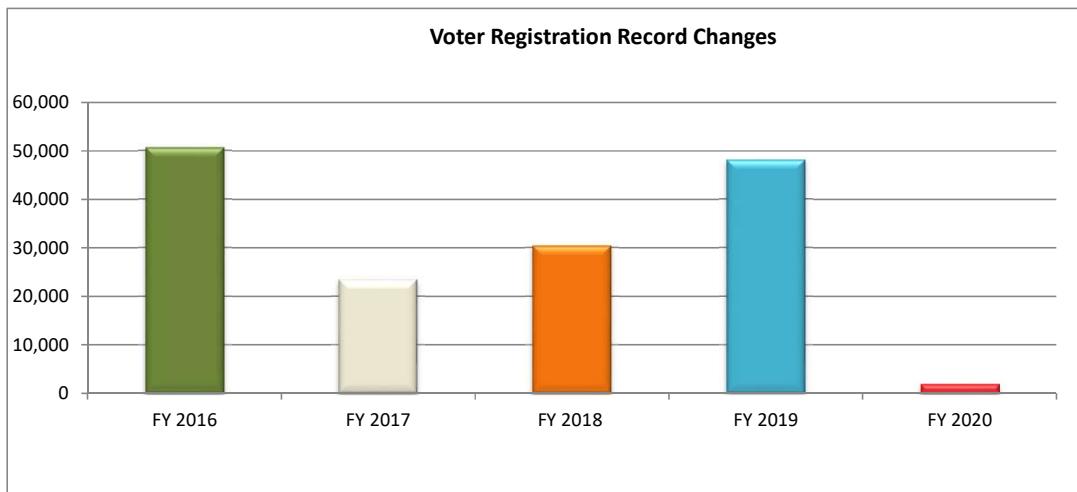
Election	FY 2020
11/5/19 General Election	590,266
3/3/20 Presidential Primary Election	0
5/2/20 Joint Election-City/School	0
5/26/20 Primary Runoff Election	0
6/20/20 City Runoff Election	0



Data Source - VEMACS Voter Registration Database

Cancellations	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	6,629	4,336	6,081	5,423	226
% Increase	-35%	40%	-11%	-96%	

The Secretary of State quarterly report obtains available information from the United States Social Security Administration relating to deceased residents of the state. The Collin County Clerk's office also provides vital statistics and direct individual notifications.



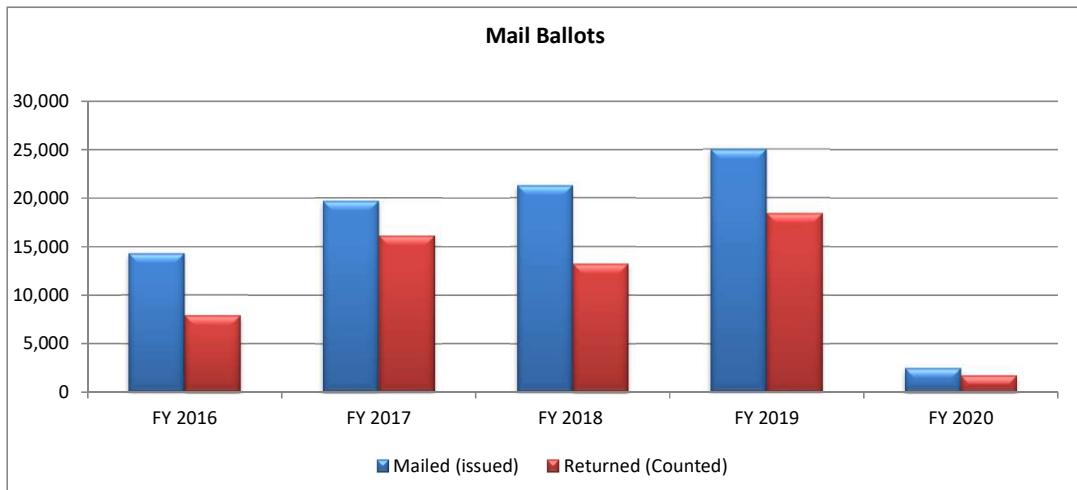
Data Source - VEMACS Voter Registration Database

Changes	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	50,680	23,474	30,461	48,116	1,824
% Increase	-54%	30%	58%	-96%	

Active voter registration records with changes made to them. Examples of changes are corrections, additional information, address changes, Social Security numbers, Date of Birth etc.

Elections

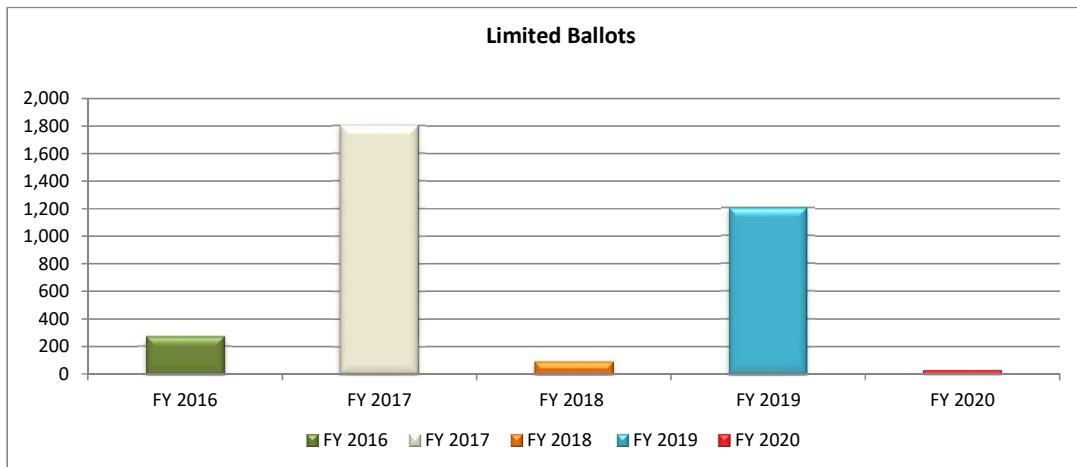
To conduct Federal, State, County and local contracted elections within the timeframe defined by statute. Ballots are prepared, election equipment and supplies furnished, and logistical and managerial components are coordinated by election staff. Polling locations, sample ballots, interactive maps and election information are posted to the County's website. Legal notices are published in compliance with election law. Ballots are tabulated and election results are released to the entities and the public in a timely manner. Early voting by person appearance, absentee ballot by mail and election day vote centers are conducted as prescribed by law. Quantities of voting equipment, polling locations, supplies and election workers must be adequate to accommodate anticipated voter turnout.



Data Source - VEMACS Voter Registration Database

Mail Ballots	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	% Increase FY16-FY20	
	Mailed	Returned	Mailed	Returned	Mailed		
Mailed	14,240	7,905	19,699	16,138	21,281	24,984	-83%
Returned						18,410	-79%
						1,675	

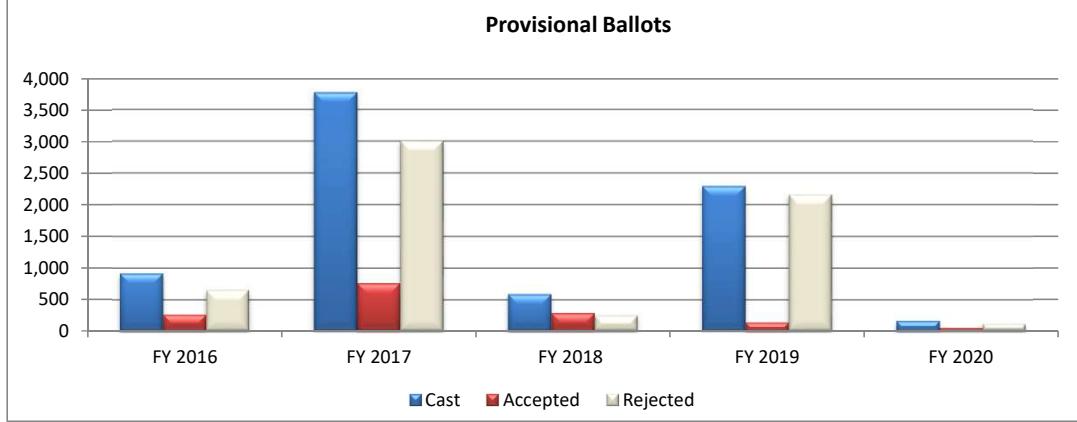
Expected absence from the County during both the early voting period and election day (Ballot must be mailed out an out-of-county address), Disability, 65 years of age or older, confinement in jail and not finally convicted of a felony.



Data Source - VEMACS Voter Registration Database

Limited Ballots	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Cast	271	1,806	88	1,201	27

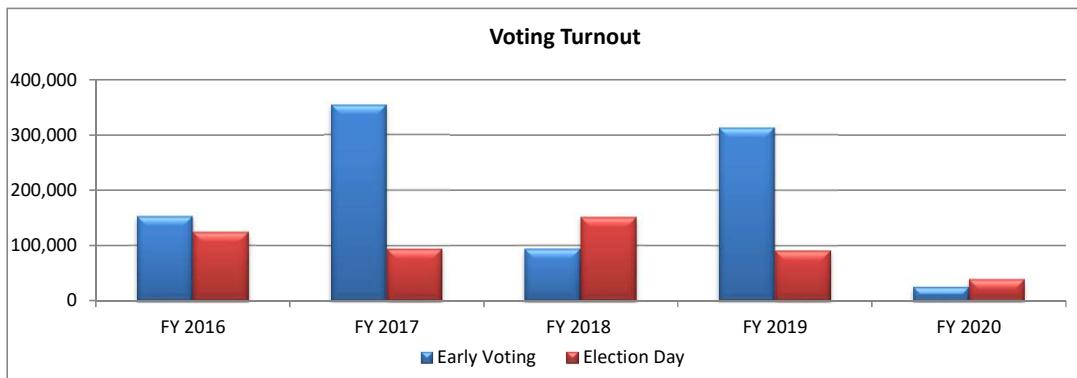
After changing residence to another county, a person is eligible to vote a limited ballot by personal appearance during the early voting period or by mail if: The person would have been eligible to vote in the county of former residence on election day if still residing in that county, is registered to vote in the county of former residence at the time the person offers to vote in the county of new residence or submitted a voter registration application in the county of new residence, and a voter registration for the person in the county of new residence is not effective on or before election day.



Data Source - Election Tabulation

Provisional Ballots	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Cast	915	3,771	589	2,294	167
Accepted	268	760	291	143	55
Rejected	647	3,007	246	2,151	112

A provisional ballot is used to record a vote when there are questions about a given voter's eligibility. It would be cast when: The voter does not possess an acceptable form of photo ID, voter's name does not appear on the electoral roll for the given precinct., voter's registration contains inaccurate or outdated information such as the wrong address or a misspelled name, voter's ballot has already been recorded. Whether a provisional ballot is counted is contingent upon the verification of that voter's eligibility.



Data Source - Election Tabulation

Turnout	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	% Increase
Early Voting	152,629	354,096	94,558	313,349	25,333	-83%
Election Day	124,129	94,704	151,199	91,964	39,021	-69%
TOTAL	276,758	448,800	245,757	405,313	64,354	

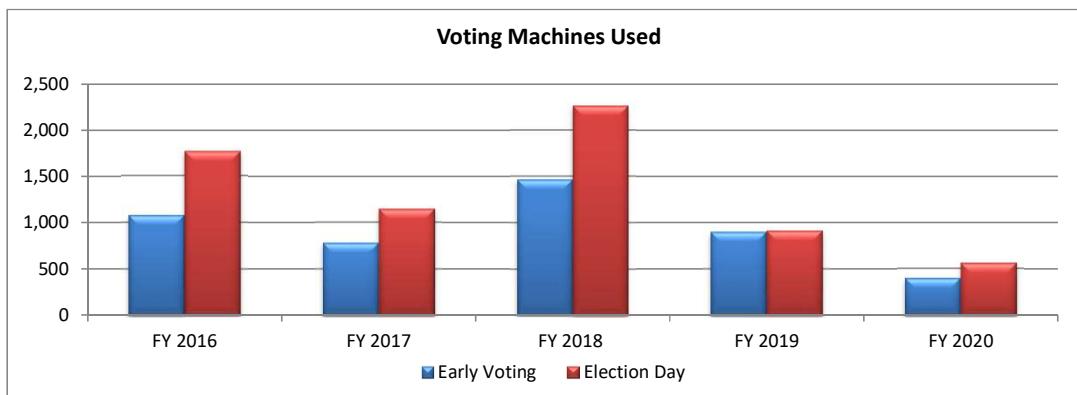
VOTING EQUIPMENT MAINTENANCE AND SECURITY

The preparation, maintenance and testing of each voting machine and tabulation equipment is required by statute. The security management and tracking of all components is essential for the integrity of the election processes. Thorough auditing and record keeping before, during and after elections is required.

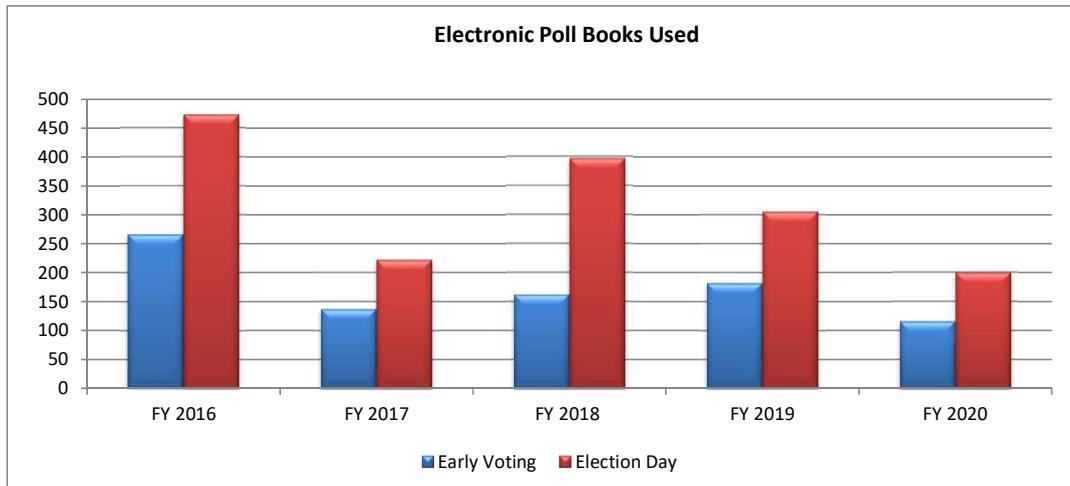
FY 2020 Goals & Objectives

Install, test and complete implementation of the new ExpressVote Voting System. First use of the ExpressVote voting system is the November 5, 2019 General and Special Elections. The paper-based voting system uses touch-screen technology that produces a paper ballot summary card that provides voters with the opportunity to review their selections and verify that their vote was recorded accurately before submitting for tabulation. The paper ballot summary card also serves as an audit trail for election officials. After voters verify their selections, they insert the paper ballot summary card into the DS200, a precinct-based ballot scanner and vote tabulator. This tabulator combines the flexibility and efficiency of digital-imaging technology to support paper-based voting — taking traditional optical-scan ballot vote tabulation into the twenty-first century.

Utilize numerous training labs and increase the number of training courses to reduce the number of participants in each class, thus providing better hands-on instruction for the new equipment. Create training videos and detailed operations and forms guides for instructing election workers to operate the voting equipment and provide audit of security seals. Establish field technician teams, assigning specific routes that allow quick access to polling locations needing assistance during early voting and election day.



Machines Used	5 Elections	5 Elections	6 Elections	% increase FY16-FY20		
	FY 2016	FY 2017	FY 2018			
Early Voting	1,082	784	1,468	900	401	-63%
Election Day	1,769	1,148	2,263	913	561	-68%
Total	2,851	1,932	3,731	1,813	962	



Computers Used	5 Elections	5 Elections	6 Elections	% Increase FY16-FY20		
	FY 2016	FY 2017	FY 2018			
Early Voting	266	137	162	182	116	-56%
Election Day	473	222	397	305	200	-58%
Total	739	359	559	487	316	

PUBLIC EDUCATION AND TRAINING

Public education and training programs are provided for citizens and voters in Collin County that cover election law, voter registration, polling place procedures and the use of the voting equipment. Volunteer Deputy Registrars are trained and deputized to conduct voter registration drives and assist in the voter registration processes. Election workers are thoroughly trained on proper procedures, legal requirements and use of equipment for conducting elections.

FY 2020 Goals & Objectives

Increase number of training labs and courses, thus providing better hands-on instruction for the new equipment. Utilize training videos and detailed operations and forms guides for instructing election workers to operate the voting equipment and provide audit of security seals. Implement Election Judge Mentoring Program to cultivate and train election workers to move into positions of election judge and alternate judge.

CAMPAIGN FINANCE

Maintain campaign finance reports and campaign treasurer designations filed by county level candidates, office holders and specific purpose political action committees. Reports are maintained in both hard copy and scanned/indexed electronic formats. Campaign finance reports are maintained in accordance with regulations outlined under Title 15 of the Texas Election Code. Forms filed under Title 15 are public records and must be made available for public inspection. Available to view on-line through the Collin County Website.

FY 2020 Goals & Objectives

ELECTION SERVICES CONTRACTING PROCESSES - Develop new and improved processes relating to election services contracting procedures. Introduce new software that will enhance the end-to-end development of election services contracts including legal requirements, detailed costs for conducting the election and itemized cost apportionment for each of the participating entities. In addition, research ways to streamline and improve the turnaround time for completing election worker payroll entries.

Elections Office Enhancements

Enhancement #1

In preparation for the November 2016 presidential elections, the following enhancements were put into place. An additional 400 voting machines were leased due to the record high voter turnouts. An additional (50) E-Pollbooks, licenses and peripherals were purchased and put in place at high voting sites. The voter registration temp pool and overflow phone bank included (25) additional workstations. (2) additional ballot printers were purchased as a result of recent legislation which states that qualified voters can request on their mail ballot application that a ballot will be mailed to them for each election that year instead of submitting individual requests for each election. In response to significant increases in mail and limited balloting, (5) additional optical scan ballot counters along with a desktop computer for use in the event of hardware failure were also purchased. Additional (15) early voting workstations were in place to accommodate the additional voter qualification units deployed.

Enhancement #2

Standardizing the types of laptops used at polling places minimized the challenges relating to equipment failure. (78) laptops with expired warranties were replaced. Also out of warranty was the replacement of the server that operates the ballot counting software in the tabulation room. With the 12 person overflow phone bank, additional switch equipment was purchased.

Enhancement #3

The ballot tabulation room was relocated to a larger area. As part of this space expansion additional tables, racking and cabinets were purchased. Tables were also needed when changes were made to the early voting room and provisional ballot processing areas.

Enhancement #4

The BallotBoard Signature Verification software and equipment purchased to address the challenges of processing the Absentee Ballot by Mail documents (ABBM). The ABBM procedures were amended in the 83rd Legislature (2013) to permit voters to make a single application for ballot by mail for a calendar instead of an application for every election. Reduction in the repeated handling of ABBM application and improving the method used to perform signature verification of the mail balloting documents has provided enhanced security and streamline the mandated processes.

Enhancement #5

Needed enhancements were identified in relation to transitioning to the new ExpressVote Voting System and in preparation for the 2020 Presidential Primary and General Elections. The enhancements included: new asset management and tracking software for improved chain of custody of the equipment and supplies; election services contract management software for a comprehensive and interactive software solution for election contracting services; upgrade and increase inventory of e-Pollbook laptops that are used for voter qualification in polling places; increase inventory of Ballot Board computers to better accommodate mail balloting processes.

DEPARTMENT IMPROVEMENTS

Elections Department received approval for installation of air units to provide climate control in the elections equipment warehouse. The area is utilized for housing all of the electronic voting equipment including peripherals, paper ballots, election supplies, official election records and equipment transport cabinets (ESC's). Elections equipment is stored, charged, programmed and tested and in the warehouse prior to deployment to polling locations. The warehouse is also used by the Early Voting Ballot Board to close-out and audit voting machines that were used in early voting.