

Purpose

The Collin County Elections Department is responsible for conducting federal, state, county elections and provides election services contracts to political subdivisions for the conduct of local elections. The department is responsible for facilitating voter registration and for maintaining an accurate and up-to-date database of the registered voters in the county. Additionally, the department is responsible for maintaining campaign finance files, redistricting of voting precincts and maintenance/programming/testing of election equipment.

MAJOR PROGRAMS**VOTER REGISTRATION DATABASE MAINTENANCE**

The List of Registered Voters is maintained for 525,000+ voters in accordance with state law. Proper street file maintenance is critical for precinct and district assignment. The office interfaces with cities, school districts, special utility districts, the Central Appraisal district, and the County's GIS Department for current street information. The list is maintained and provided to jurisdictions prior to elections. Voter History is maintained for elections conducted by the county and provided to interested parties.

FY 2018 Goals & Objectives

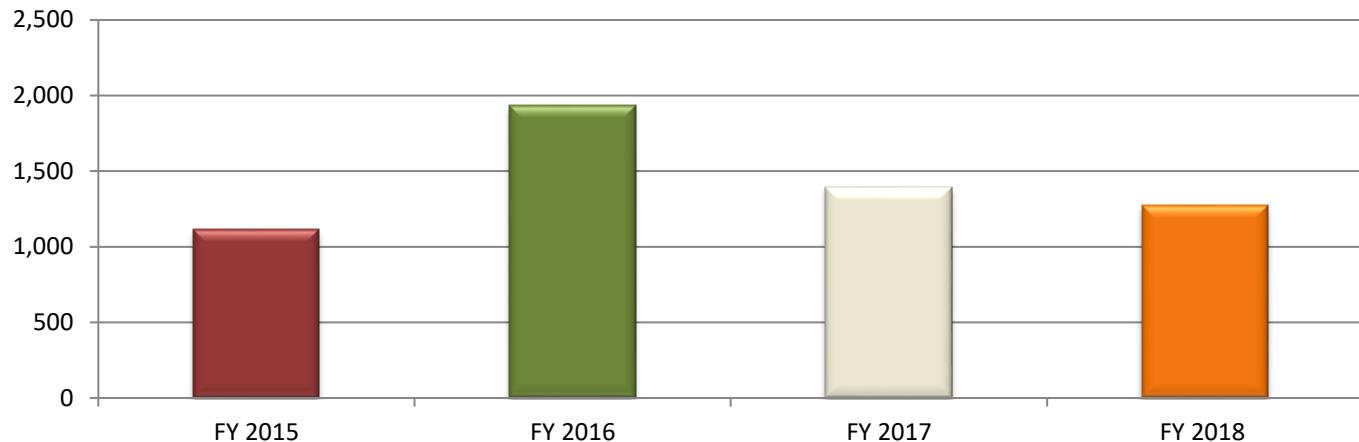
ABSENTEE BALLOT BY MAIL DIVISION - Restructure and streamline the absentee ballot by mail division of the elections department to include new software and equipment for the scanning and indexing of all absentee mail ballot applications and the returned envelopes containing voted ballots. The updated software will be used to store, track and process the scanned documents. This method will provide for a more efficient and secure way to process all mail balloting documents including annual absentee by mail applications that are valid for each election in a calendar year. The enhancement will also allow the ballot board to perform the required duties signature verification of the ballot applications and returned ballots via scanned images of the documents verses the current process that results in excessive handling of the hard copies documents. Completed in FY 2018.

Elections Held

	11/4/14 General & Special Election
FY 2015	5/9/15 General & Special (City/School) Election
	6/13/15 Joint Runoff
	9/22/15 Anna ISD Special Election
FY 2016	11/3/15 General & Special Elections
	3/1/16 Presidential Primary
	5/7/16 General & Special (City/School) Election
	5/24/16 Primary Runoff Election
	6/18/16 City of Frisco Runoff
	8/27/16 City of Melissa & Frisco ISD Special Elections
FY 2017	11/8/16 Presidential & Special (City/School) Election
	2/18/17 City of Frisco Special Election
	3/25/17 City of Frisco Runoff
	5/6/17 General & Special (City/School) Election
	6/10/17 General & Special Runoff Election
FY 2018	11/7/17 General Election - Proposed Constitutional Amendments
	12/9/17 City of Princeton Runoff Election
	3/6/18 2018 Primary Election
	5/5/18 General & Special (City/School) Election
	5/22/18 Primary Runoff Election
	6/16/18 General & Special Runoff Election

Voter Registration Applications

Returned by Volunteer Deputy Registrars

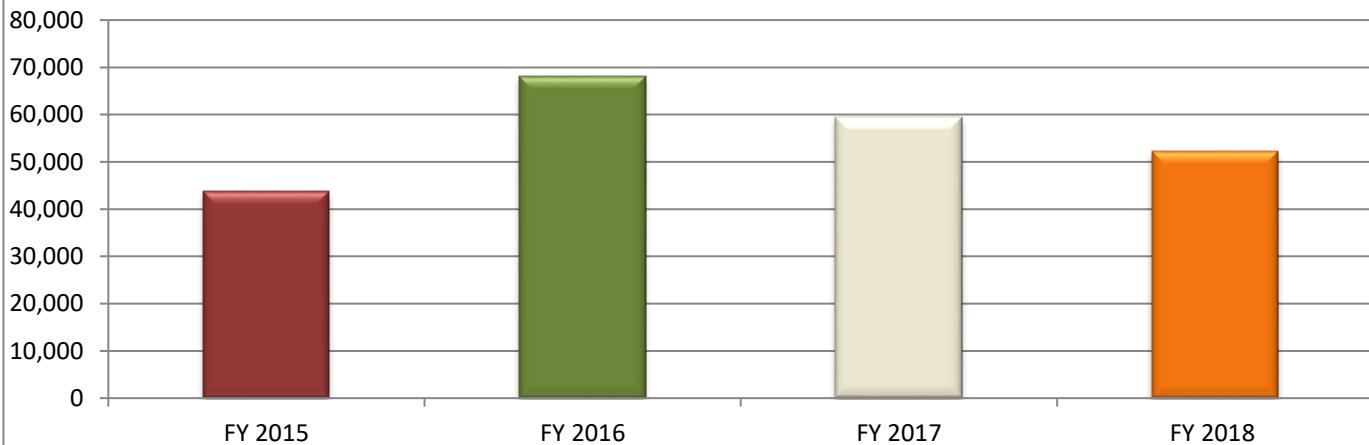


Data Source - VEMACS Voter Registration Database

Applications	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
	N/A	1,116	1,936	1,397	1,272
		% Increase	73%	-28%	-9%

Section 13.031 of the Texas Election Code permits deputizing persons as Volunteer Deputy Registrars who can distribute voter registration application forms throughout the county and receive registration applications submitted to the deputy in person.

New Voter Registration Applications



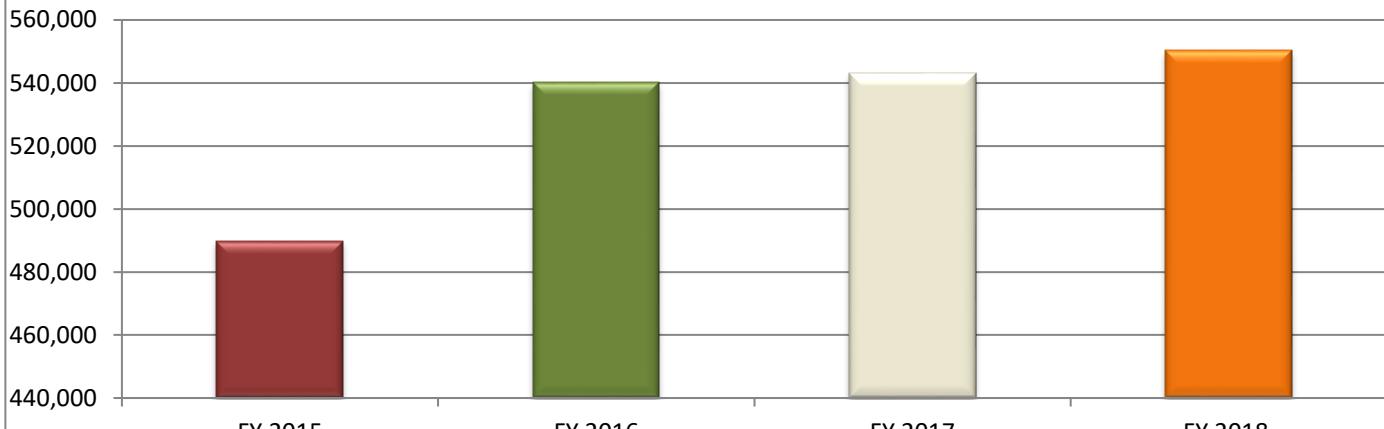
Data Source - VEMACS Voter Registration Database

New Applications	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
	42,200	43,642	68,036	59,432	52,163
		% Increase	56%	-13%	-12%

Elections Office Stats

Registered Voters

as of September 30



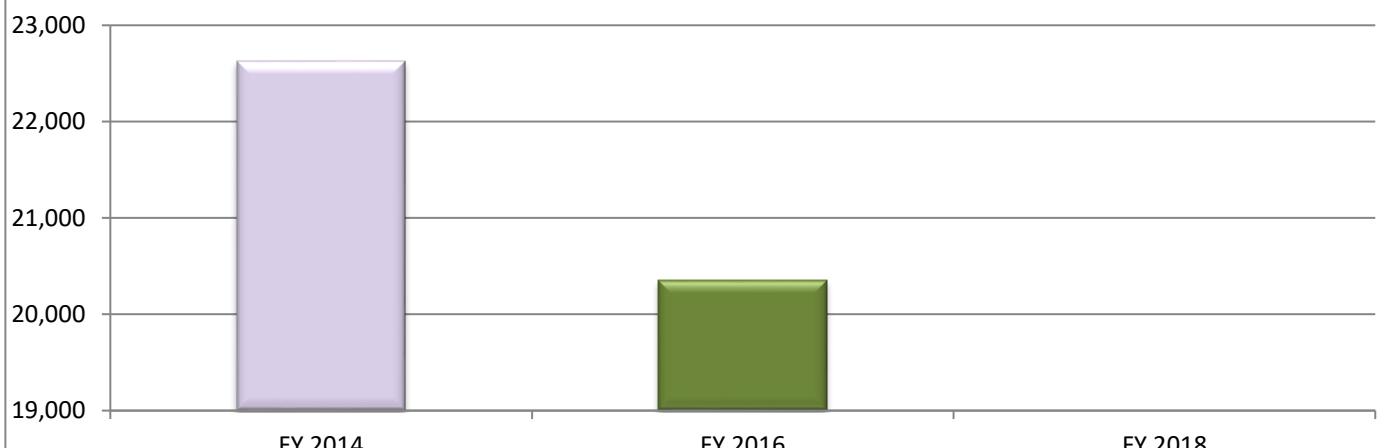
Data Source - VEMACS Voter Registration Database

Registered Voters as of September 30

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Registered Voters	N/A	489,820	540,084	543,036	550,247
Registered Voters % Increase		10%		1%	1%

Suspended Voters

Purge



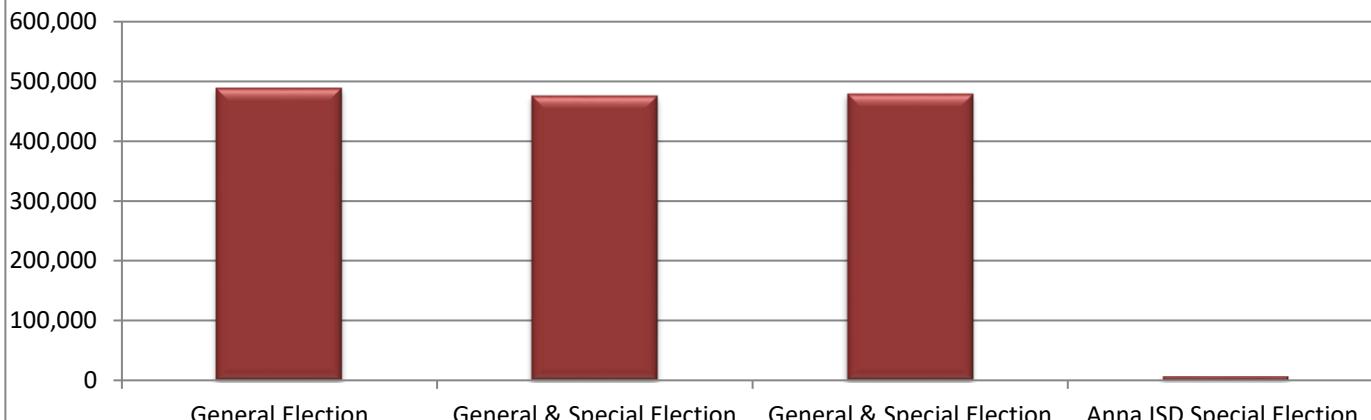
Data Source - VEMACS Voter Registration Database

	FY 2014	FY 2016	FY 2018
Purge	22,629	20,353	20,353

PURGE - Biannual purge of suspended voters occurs in addition to the daily changes, corrections and deletions.

Elections Office Stats

Registered Voters by Election Date FY 2015

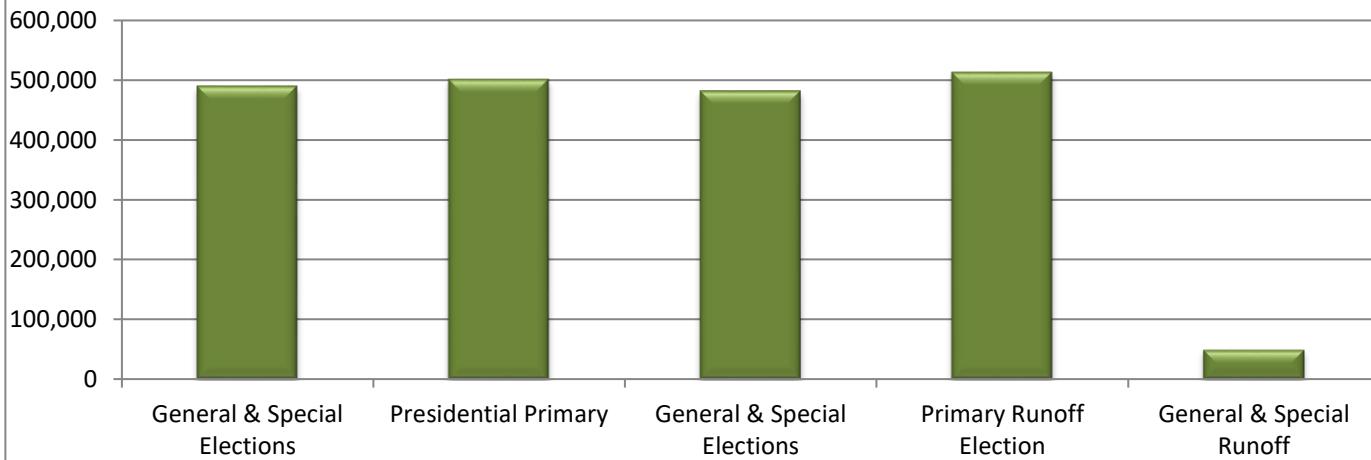


Data Source - VEMACS Voter Registration Database

Election

	FY 2015
11/4/14	General Election
5/9/15	General & Special Election
6/13/15	General & Special Election
9/22/15	Anna ISD Special Election

Registered Voters by Election Date FY 2016

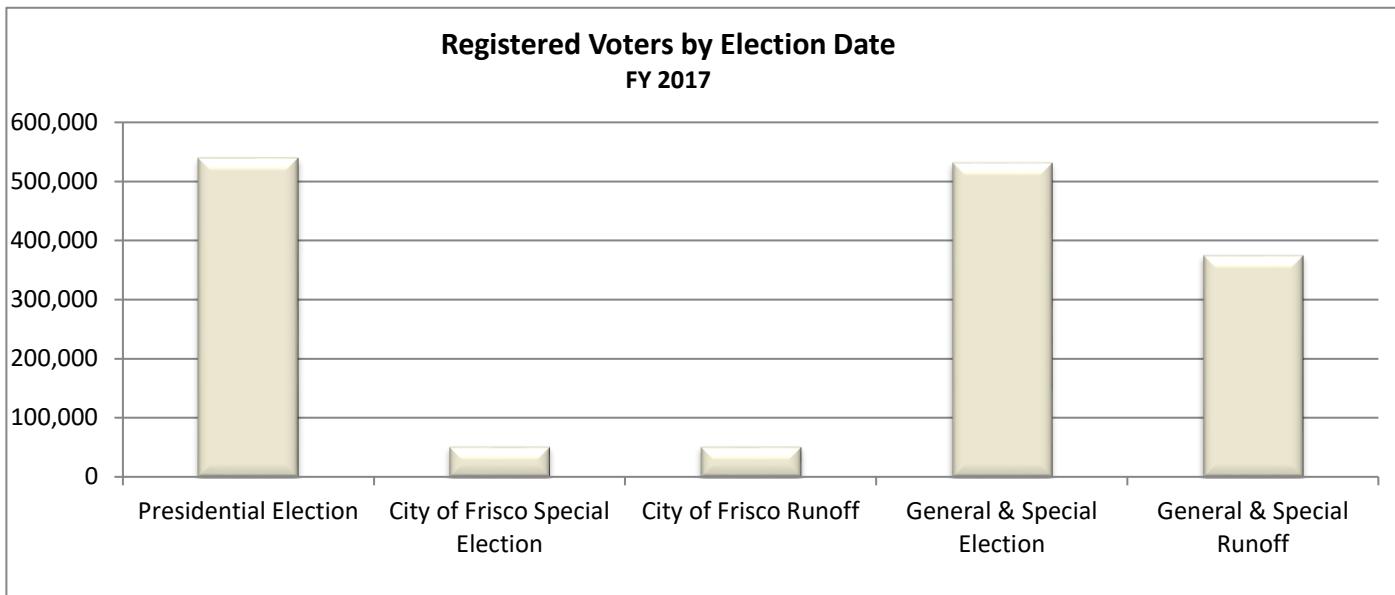


Data Source - VEMACS Voter Registration Database

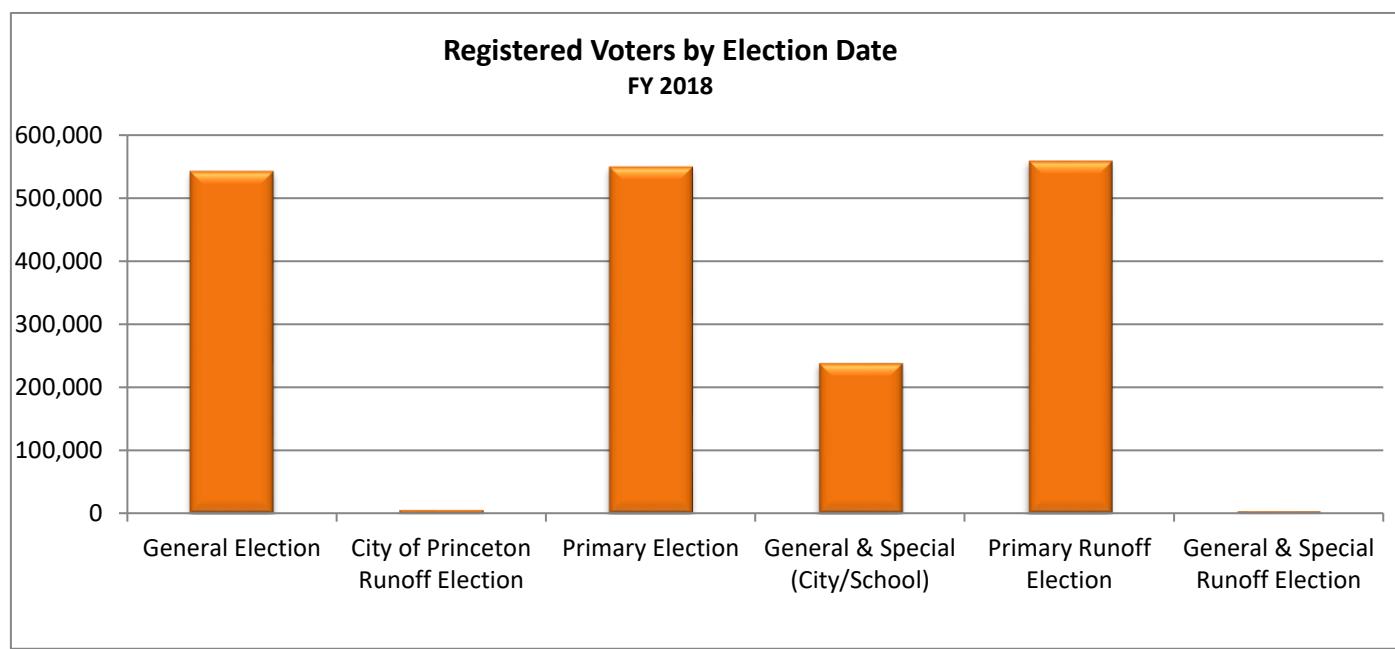
Election

	FY 2016
11/3/15	General & Special Elections
3/1/16	Presidential Primary
5/7/16	General & Special Elections
5/24/16	Primary Runoff Election
6/18/16	General & Special Runoff
8/27/16	City of Melissa & Frisco ISD Special

Elections Office Stats



Data Source - VEMACS Voter Registration Database

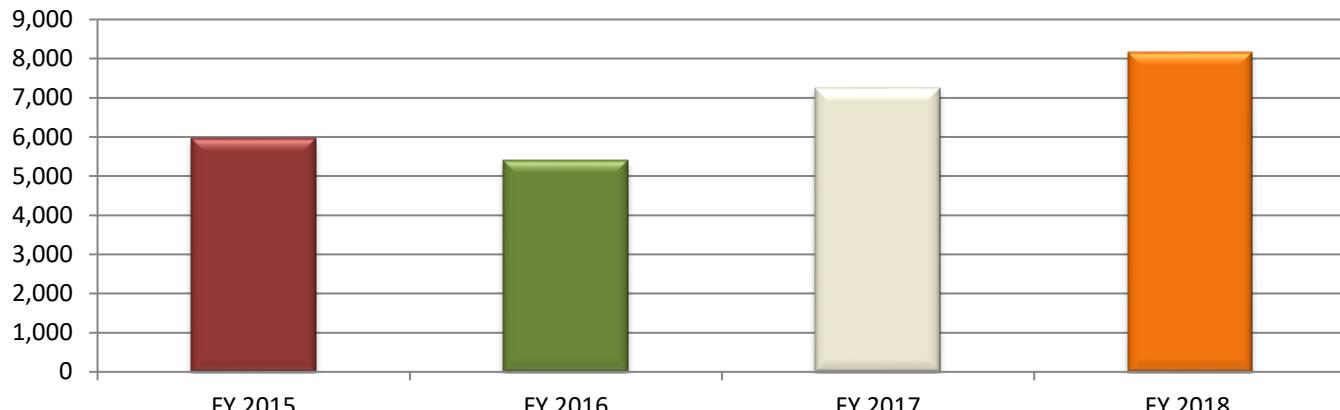


Data Source - VEMACS Voter Registration Database

Election	FY 2018
11/7/17	543,035
12/9/17	5,080
3/6/18	550,347
5/5/18	238,418
5/22/18	559,433
6/16/18	3,238

Elections Office Stats

Voter Registration Cancellations

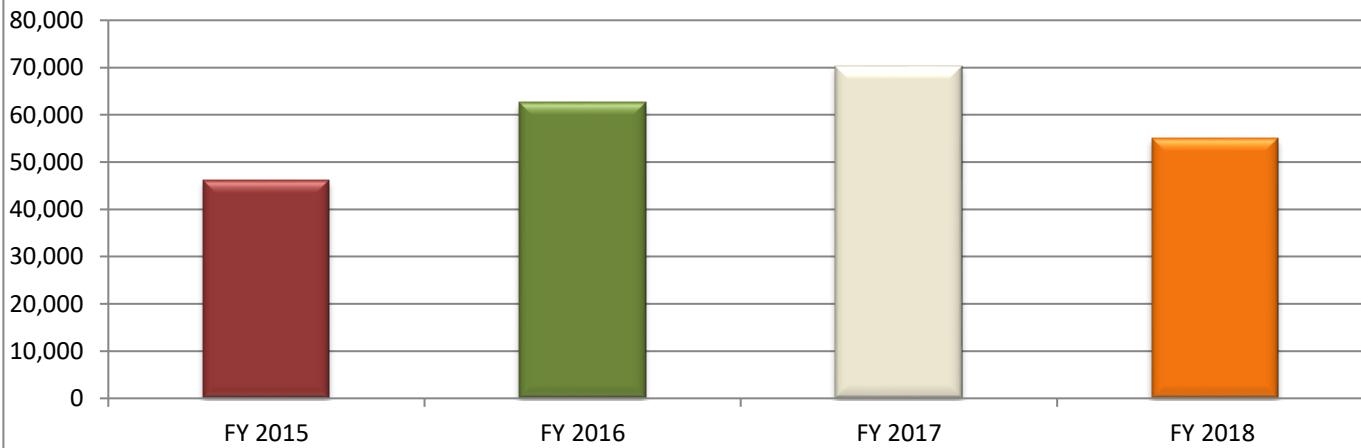


Data Source - VEMACS Voter Registration Database

Cancellations	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
	4,651	5,965	5,387	7,248	8,164
	% Increase		-10%	35%	13%

The Secretary of State quarterly report obtains available information from the United States Social Security Administration relating to deceased residents of the state. The Collin County Clerk's office also provides vital statistics and direct individual notifications.

Voter Registration Record Changes



Data Source - VEMACS Voter Registration Database

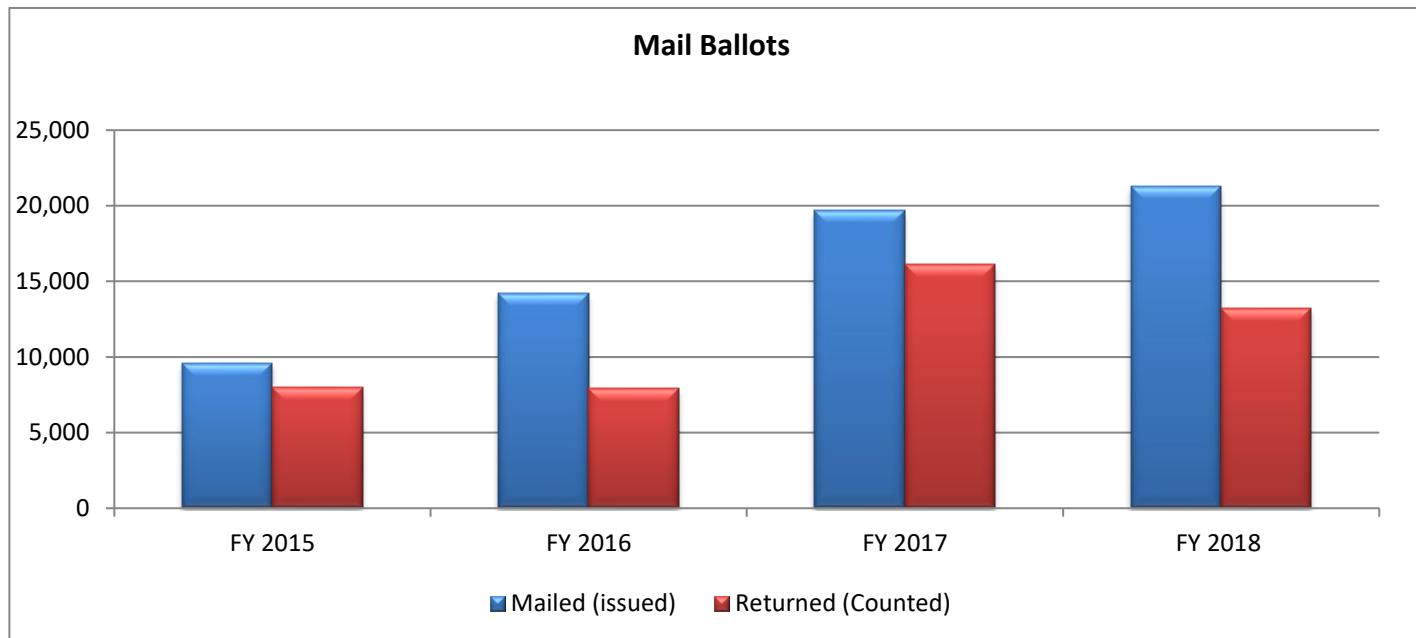
Changes	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
	50,010	46,235	62,558	70,287	55,005
	% Increase		35%	12%	-22%

Active voter registration records with changes made to them. Examples of changes are corrections, additional information, address changes, Social Security numbers, Date of Birth etc.

Elections Office Stats

Elections

To conduct Federal, State, County and local contracted elections within the timeframe defined by statute. Ballots are prepared, election equipment and supplies furnished, and logistical and managerial components are coordinated by election staff. Polling locations, sample ballots, interactive maps and election information are posted to the County's website: publishing's are done in compliance with election law. Ballots are tabulated and election results are released to the entities and the public in a timely manner. Early voting by personal appearance, absentee ballot by mail and election day vote centers are conducted as prescribed by law. Quantities of voting equipment, polling locations, supplies and election workers must be adequate to accommodate anticipated voter turnout.



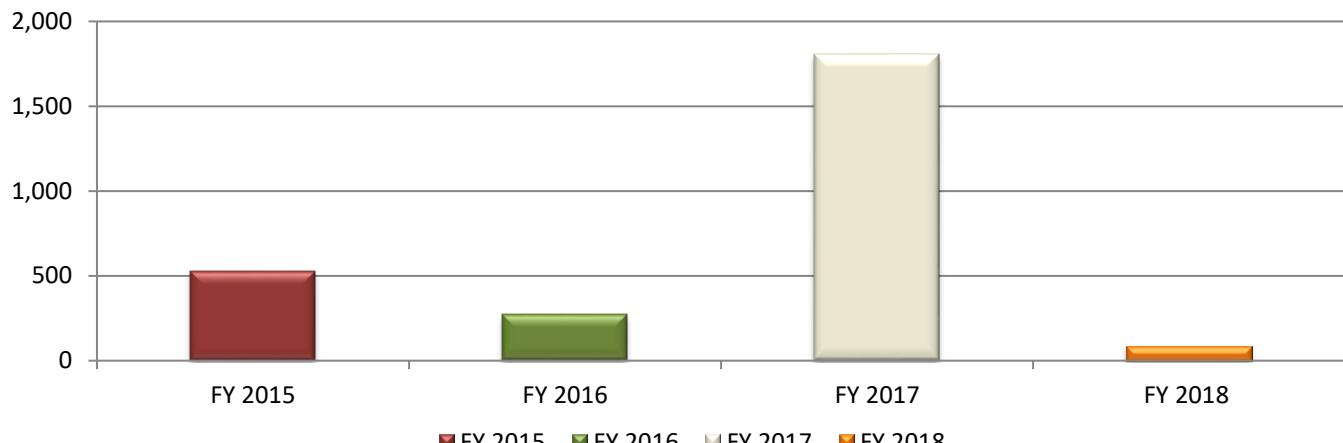
Data Source - VEMACS Voter Registration Database

Mail Ballots	% increase					
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY15-FY18
Mailed	N/A	9,610	14,240	19,699	21,281	121%
Returned	N/A	7,981	7,905	16,138	13,209	66%

Expected absence from the County during both the early voting period and election day (Ballot must be mailed out an out-of-county address), Disability, 65 years of age or older, confinement in jail and not finally convicted of a felony.

Elections Office Stats

Limited Ballots

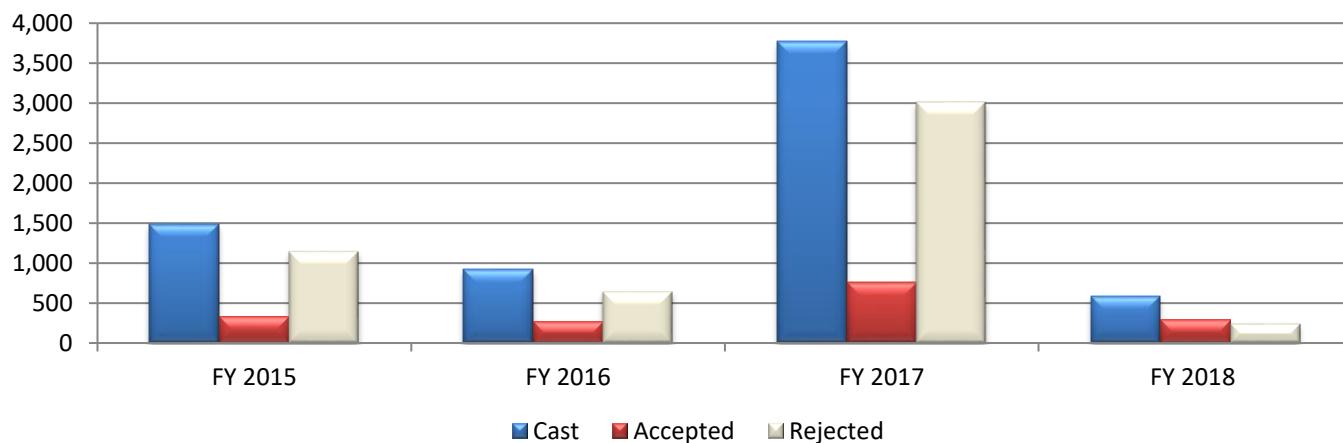


Data Source - VEMACS Voter Registration Database

Limited Ballots	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Cast	N/A	528	271	1,806	88

After changing residence to another county, a person is eligible to vote a limited ballot by personal appearance during the early voting period or by mail if: The person would have been eligible to vote in the county of former residence on election day if still residing in that county, is registered to vote in the county of former residence at the time the person offers to vote in the county of new residence or submitted a voter registration application in the county of new residence, and a voter registration for the person in the county of new residence is not effective on or before election day.

Provisional Ballots

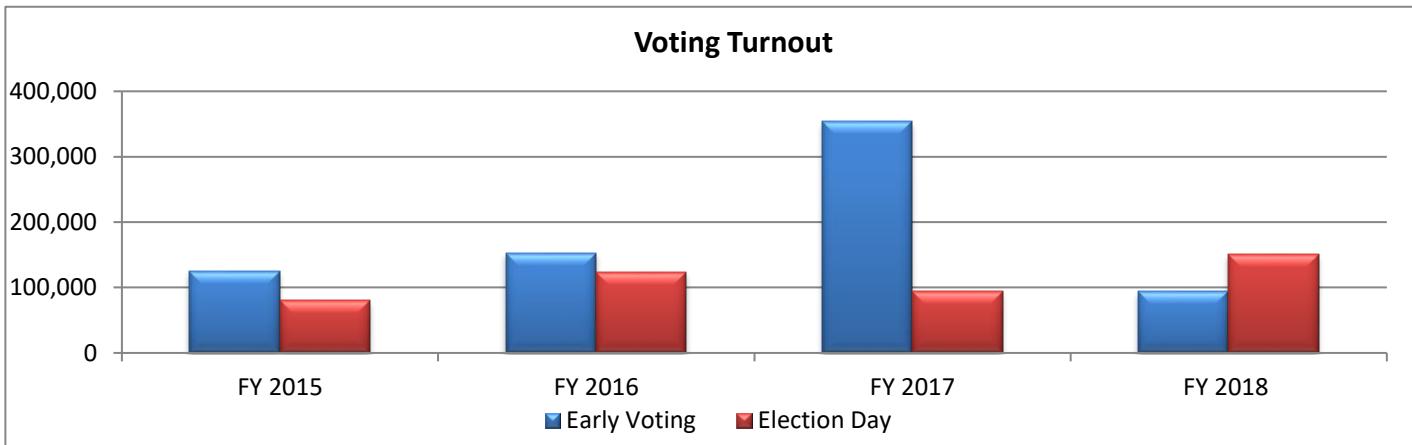


Data Source - Election Tabulation

Provisional Ballots	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Cast	N/A	1,482	915	3,771	589
Accepted	N/A	331	268	760	291
Rejected	N/A	1,151	647	3,007	246

A provisional ballot is used to record a vote when there are questions about a given voter's eligibility. It would be cast when: The voter does not possess an acceptable form of photo ID, voter's name does not appear on the electoral roll for the given precinct, voter's registration contains inaccurate or outdated information such as the wrong address or a misspelled name, voter's ballot has already been recorded. Whether a provisional ballot is counted is contingent upon the verification of that voter's eligibility.

Elections Office Stats



Data Source - Election Tabulation

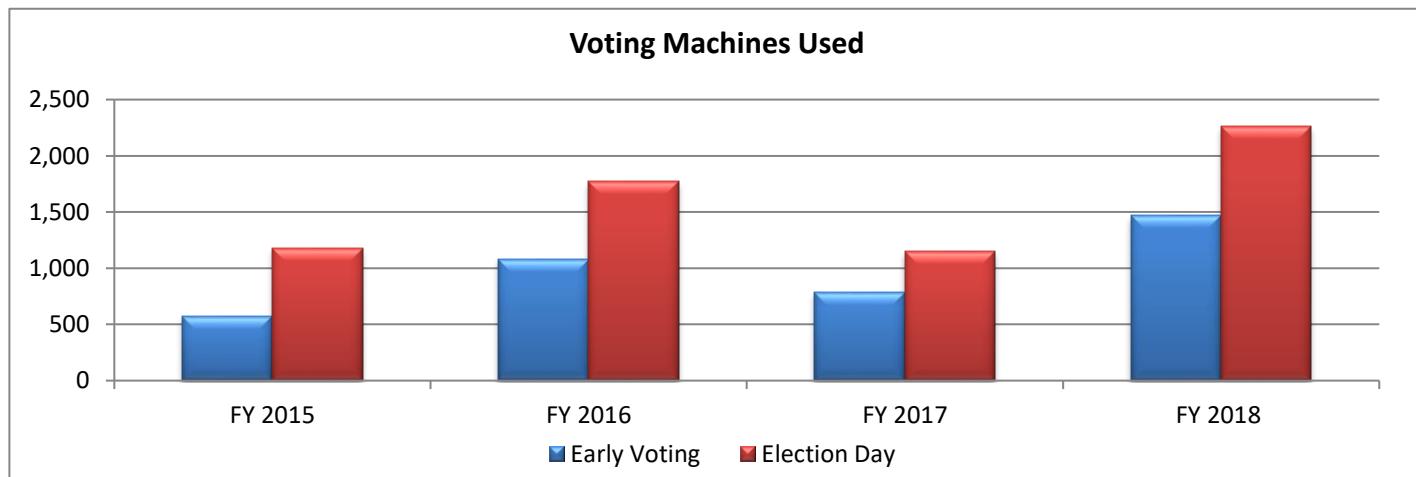
Turnout	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	% increase
Early Voting	N/A	125,087	152,629	354,096	94,558	-24%
Election Day	N/A	80,836	124,129	94,704	151,199	87%
TOTAL	N/A	205,923	276,758	448,800	245,757	

VOTING EQUIPMENT MAINTENANCE AND SECURITY

The preparation, maintenance and testing of each voting machine and tabulation equipment is required by statute. The security management and tracking of all components is essential for the integrity of the election processes. Thorough auditing and record keeping before, during and after elections is required.

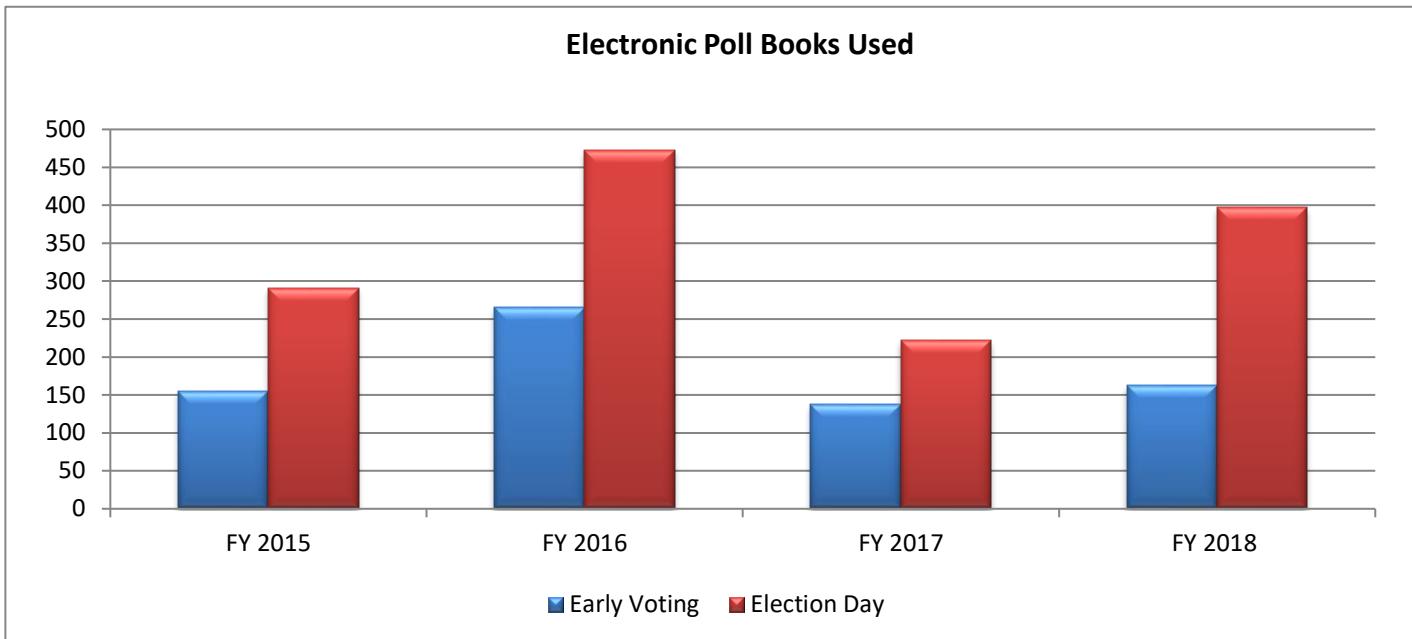
FY 2018 Goals & Objectives

PREPARATION OF RFP FOR A NEW VOTING SYSTEM - Begin composition of a RFP for a new voting system to replace the current voting system that was purchased in 2003. Develop a timeline for completion of the RFP, public demonstrations from potential bidders and identify process and participants for reviewing the submitted RFP's. Implementation of a new voting system in Collin County is estimated for late 2018 or early 2019.



Data Source - Election Department

Machines Used	Elections					% increase
	4 Elections	5 Elections	5 Elections	6 Elections		
Early Voting	N/A	569	1,082	784	1,468	158%
Election Day	N/A	1,178	1,769	1,148	2,263	92%
Total	N/A	1,747	2,851	1,932	3,731	



Data Source - Manual Process depending on locations and expended turnout

4 Elections 5 Elections 5 Elections 6 Elections % increase

Computers Used	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY15-FY18
Early Voting	N/A	155	266	137	162	5%
Election Day	N/A	291	473	222	397	36%
Total	N/A	446	739	359	559	

PUBLIC EDUCATION AND TRAINING

Public education and training programs are provided for citizens and voters in Collin County that cover election law, voter registration, polling place procedures and the use of the voting equipment. Volunteer Deputy Registrars are trained and deputized to conduct voter registration drives and assist in the voter registration processes. Election workers are thoroughly trained on proper procedures, legal requirements and use of equipment for conducting elections.

FY 2018 Goals & Objectives

DEVELOP AN ELECTION EQUIPMENT TRAINING VIDEO - Develop an election equipment training video for use in training classes for election workers. The video will show a reenactment of the proper procedures for setting up and securing election equipment at the polling location, trouble shooting for equipment issues and shutting down procedures after the polls close. If possible, also load the video on the E-Pollbook laptop computers used in the polling location for quick reference by the election workers.

CAMPAIGN FINANCE

Maintain campaign finance reports and campaign treasurer designations filed by county level candidates, office holders and specific purpose political action committees. Reports are maintained in both hard copy and scanned/indexed electronic formats. Campaign finance reports are maintained in accordance with regulations outlined under Title 15 of the Texas Election Code. Forms filed under Title 15 are public records and must be made available for public inspection. Available to view on-line through the Collin County Website.

FY 2018 Goals & Objectives

ELECTION SERVICES CONTRACTING PROCESSES - Develop new and improved processes relating to election services contracting procedures. Introduce new software that will enhance the end-to-end development of election services contracts including legal requirements, detailed costs for conducting the election and itemized cost apportionment for each of the participating entities. In addition, research ways to streamline and improve the turnaround time for completing election worker payroll entries.

Inventory Tracking

Elections Office Enhancements

Enhancement #1

In preparation for the November 2016 presidential elections, the following enhancements were put into place. An additional 400 voting machines were leased due to the record high voter turnouts. An additional (50) E-Pollbooks, licenses and peripherals were purchased and put in place at high voting sites. The voter registration temp pool and overflow phone bank included (25) additional workstations. (2) additional ballot printers were purchased as a result of recent legislation which states that qualified voters can request on their mail ballot application that a ballot will be mailed to them for each election that year instead of submitting individual requests for each election. In response to significant increases in mail and limited balloting, (5) additional optical scan ballot counters along with a desktop computer for use in the event of hardware failure were also purchased. Additional (15) early voting workstations were in place to accommodate the additional voter qualification units deployed.

Enhancement #2

Standardizing the types of laptops used at polling places minimized the challenges relating to equipment failure. (78) laptops with expired warranties were replaced. Also out of warranty was the replacement of the server that operates the ballot counting software in the tabulation room. With the 12 person overflow phone bank, additional switch equipment was purchased.

Enhancement #3

The ballot tabulation room was relocated to a larger area. As part of this space expansion additional tables, racking and cabinets were purchased. Tables were also needed when changes were made to the early voting room and provisional ballot processing areas.

Enhancement #4

The BallotBoard Signature Verification software and equipment purchased to address the challenges of processing the Absentee Ballot by Mail documents (ABBM). The ABBM procedures were amended in the 83rd Legislature (2013) to permit voters to make a single application for ballot by mail for a calendar instead of an application for every election. Reduction in the repeated handling of ABBM application and improving the method used to perform signature verification of the mail balloting documents has provided enhanced security and streamline the mandated processes.