

MINUTES OF MEETING
LIFE PATH SYSTEMS BOARD OF TRUSTEES
1515 Heritage Drive, McKinney, Texas, Trinity Meeting Room
September 22, 2022

Board Members Present		Staff Members Present		Guests
John Donovan	Tracy Utsey	Tammy Mahan	Sheila Osborne	
Ernest Myers	Rick Crawford	Jennifer Day		
Doug Kowalski	Matt Duncan	Pete Kabira		
Melvin Thathiah	Anne Bramlett	Dianne Gregg		

Absent: Arthur Cotten, Dona Watson

Call to Order: A quorum was established, and the meeting was called to order at 7:03 PM by Doug Kowalski, Chair for the LifePath Systems Board of Trustees.

010922 Consent Agenda

Doug Kowalski requested further comments or discussion of the items within the Consent Agenda. No further questions or discussion were presented.

MOTION to approve the Consent Agenda was made by Ernest Myers and seconded by Anne Bramlett. The motion carried unanimously.

020922 Public Input and Partner Organizations

- a) **Public Commentary:** Doug Kowalski called for public commentary. No public comments were made.
- b) **Foundation Monthly Update:** No comments were presented.

030922 Staff Reports and Board Training

a) **CEO Report**

Tammy Mahan's written monthly report is included for review within the meeting packet. Tammy informed the trustees that two unbudgeted emergency facility repairs were necessary in September: (1) The server for the security cameras at the Crisis Center had to be replaced; and (2) a water leak repair at the Alma location caused heavy damage to the parking lot requiring immediate repair.

Tammy announced Jennifer Day, Human Resource Director, will retire the end of November, and Brandi Hazelwood, IDD Director, has resigned, effective October 3, 2022. Both positions are posted.

The All-Staff Celebration is planned for October 6 from 12:00 noon to 4:00 pm at the Collin College Conference Center in McKinney. This year's celebration will include an educational keynote speaker, Raven Soloman. Tenure recognition awards ranging from one to thirty-five years will be presented along with the Awards of Excellence recipients, who are selected from each division by the Board of Trustees.

HHSC will be reconciling FY22 payments in the Directed Payment Program (DPP) in January, 2023. LifePath is expecting an additional payment of approximately \$500,000 as a result of this reconciliation.

Tammy Mahan and a group of Collin County judges will be attending an onsite visit at the State Hospital in Terrell. Tammy will update the outcome of this meeting in her next report. Tammy also informed the trustees of the IDD Cost Comparison Report showing the current levels of need and associated costs of IDD waiver programs, ICF homes, and State Supported Living Centers. Tammy and Rick will point to this resource while visiting with our state legislators. They will also be monitoring the Medicaid rate hearing on October 11 related to Individualized Services and Supports (ISS).

Tammy requested moving the board meetings from the 4th Thursday to the last Thursday of the month starting in January 2023. A decision was postponed to the October Board meeting agenda. The joint November/December meeting will meet on December 1.

040922

Committee Reports and Action Items

- a. **Budget and Finance Committee:** Matt Duncan, Committee Chair, reported the Finance Committee met on September 19 to review the August financial statements and the Multi-Systemic Therapy (MST) Program Budget, funded by a grant totaling \$675,000 available in November.
MOTION: The Committee recommended approval of the MST Budget as presented to the Board. The vote for approval was unanimous.
- b. **Facilities Committee:** No further business beyond emergency repairs in process, requiring no actions from the Board.
- c. **Facilities Search Committee:** Ernest Myers, Chair, reported for the Facility Search Committee. The Committee meets every other Friday. Funding for up front costs will be covered with excess SB292 funding. Abandonment of James Pitts Road is unlikely at this time due to TCR's insistence that LifePath pay for the proposed connector to Bloomdale. Staff are working on a NTMWD easement amendment that would allow more land for the proposed building. Beck Group has begun predesign by scheduling meetings with LifePath staff the week of October 3. LifePath will post an RFP for a Construction Manager at Risk (CMAR). Tammy will provide an update on plans at the next Board meeting
- d. **Compliance and Quality Committee:** Melvin Thathiah, Chair, deferred to John Donovan to report for the Committee, which met on September 20 to review six updated policies and one new Charity Care policy, which is required to pull CCP funds beginning October.
MOTION: The Committee recommends Board approval of the following policies as reviewed: 1.08 Payment of Damages, Court Costs and Attorney Fees; 2.01 Fiscal Management; 2.02 Purchasing and Asset Management; 2.03 Fees for Services; 2.04 Contracting for Community-Based Services; 2.05 Investment and Cash Management; 2.06 Charity Care.
- e. **Human Resource Committee:** No report

Call for vote resulted in unanimous approval of all policies as presented.

- f. **Programs and Communication Committee:** Ernest Myers, Chair of the Committee, reported. The Committee met for their routine monthly meeting on September 12 with the program directors. No recommendations are being presented to the board at this time.
- g. **Technology Committee:** Matt Duncan reported for Arthur Cotten, Chair. The Committee met Wednesday, September 7, to hear a summary report by Colby McClatchy, MIS Director, regarding the technological updates that have occurred over FY22 and covered objectives for FY23. No actions are required by the Board at this time.
- h. **Legislative Committee and Texas Council Report:** Rick Crawford, LifePath legislative representative and Chairman of the Texas Council Board, provided an update on the recent activities of the Texas Council. Lee Johnson replaced Danette Castle as CEO of the Texas Council. Danette who will continue to work as a senior advisor. HHSC has submitted exceptional items requests to include funds to reduce the IDD waiting lists and funds for jail diversion. Rick will continue to send out the monthly legislative highlights to the Board members to keep them apprised of current decisions impacting our program resources.

050922

Chairman's Report

a) Announcements and Upcoming Events

Doug Kowalski called for members to refer to the Board Calendar in the packet for upcoming participation opportunities and encouraged members to participate in North Texas Giving Day before midnight. He reminded them to attend the All-Staff Appreciation lunch and program on Oct. 6 from 12noon to 4pm.

b) New Business for Discussion: No new business was discussed.

060922

There being no further business, motion to adjourn was made at 8:08 pm by Ernest Myers, seconded by Matt Duncan. Approval was unanimous.

Respectfully Submitted,

Anne Bramlett

Anne Bramlett, Secretary

10/27/2022

Date of Approval