

MINUTES OF MEETING
LIFE PATH SYSTEMS BOARD OF TRUSTEES
LifePath Systems
7304 Alma Drive, Plano, Texas
May 27, 2021

Board Members Present

Dona Watson	Anne Bramlett
Matt Duncan	Melvin Thathiah
Doug Kowalski (V)	Ernest Myers
Rick Crawford	Mitch Selman
Tony Nichols	Anthony Henderson
Trustee(s) Absent: None	

Staff Members Present

Tammy Mahan	Joanne Huffstetler
Pete Kabira	Jennifer Morgan
Danielle Sneed	Brandi Hazelwood
Jennifer Day	Diann Gregg

Guests

Call to Order:

6:59 PM A quorum was established, and the meeting was called to order by Rick Crawford, Chair.
010521 Consent Agenda

Rick Crawford called for further comment or discussion of the items within the Consent Agenda. There were no further questions or discussion.

MOTION to approve the Consent Agenda was made by Ernest Myers and seconded by Dona Watson. The motion carried unanimously.

020521 Public Input and Partner Organizations

- a) Rick Crawford called for public commentary. There was no public comment.
- b) LifePath Foundation has received three applications for membership to replace former members. The applications were reviewed, and Rick Crawford called for further comments.

MOTION was made and seconded to accept Wendy Perrot, Deborah A. Spencer, and Kelsel Thompson as members to the LifePath Systems Foundation Board. Approval was unanimous.

030521 Staff Reports and Board Training

a) **CEO Report**

Tammy Mahan presented her written report to the Board and reminded the trustees that if they are attending November 17-19 Texas Council Conference in Austin or the June 20-22 Conference in Ft. Worth, they need to inform administration to budget conference costs for FY22.

Tammy informed the members that a cyber security incident occurred recently that affected several staff email accounts, but investigation resulted in finding no private health information was compromised. LifePath internal technology security is diligently monitoring our security system for potential vulnerability.

The 1115 DSRIP Federal funds will expire in September 2021. The State of Texas has filed a lawsuit against the government regarding these funds. Directed Payment Program (DPP) funding is proceeding currently. Under this program LifePath may obtain an enhanced payment from Medicaid MCO's if certain quality metrics are met.

Updated Board of Trustees new orientation binders have been completed and were distributed to the trustees. The binders contain pertinent information to educate and inform new trustees about roles and responsibilities as board members. Also included are LifePath Systems' history, mission, values, organization, detailed descriptions of programs and services, financials, Open Meetings Act, and supplemental information to serve as an educational and governance resource.

040521 Committee Reports

- a) Budget and Finance Committee. Matt Duncan, Committee Chair, reported the Collin County Budget Request was reviewed by the Committee. He pointed out there was increased funding requested only for the IDD program. Funds are targeted to reach more people needing community supports such as respite and supported employment. The overall County request was found to be in order and approved by the Committee.

MOTION: The Committee moved to approve the Collin County Budget Request as presented. The motion passed unanimously.

- b) Facilities and Technology Committee. Doug Kowalski, Chair, reported the committee will be meeting again next week to move forward with the facility search process.
- c) Human Resources Committee. Dona Watson, Committee Chair, stated there was nothing to report at this time, but called for an executive session.
- d) Program and Communication Committee. Ernest Myers, Chair, reported the Committee met and has an application for membership on the Behavioral Health PNAC requiring Board approval.

MOTION: The Committee moved to accept Tona Teta as a member of the Behavioral Health PNAC. The motion carried unanimously.

- e) Compliance and Quality Assurance. Tony Nichols, Committee Chair, stated the committee has nothing to report at this time.
- f) Legislative Committee and Texas Council Report. Rick Crawford reported the State legislature was experiencing unusual issues with bringing bills to voting floor. SB-1 needs to be passed to increase funding for IDD and ECI. He will keep the Board apprised.

050521 Executive Session

The Board convened to Executive Session at 7:30 PM as allowed by Texas Government Code 551.074 (Deliberation of Personnel Matters) to consider CEO's annual evaluation. No official actions are taken in executive session.

The Board meeting reconvened at 8:01 PM.

060521

Chairman's Report

a) Consider any actions arising from the Executive Session.

MOTION: Dona Watson, Chair of the Human Resource Committee, moved to approve the updated Chief Executive Officer Job Description and Evaluation Form. The motion was approved by unanimous vote.

b) Announcements and Upcoming Events. The members are directed to check the Calendar of Events in their board packets, noting the upcoming strategic planning meeting scheduled for Saturday, June 19 in Plano, Guadalupe Meeting Room.

c) New Business for Discussion: None

070521 Adjournment

No further business.

MOTION: Rick Crawford called for motion to adjourn at **8:08 PM**. Motion was made by Ernest Myers and seconded by Doug Kowalski. Approval to adjourn was unanimous.

Respectfully Submitted,

Anne Bramlett MS, CEC/SLP

Anne Bramlett, Secretary

6/24/2021

Date of Approval