

**MINUTES OF MEETING
LIFE PATH SYSTEMS BOARD OF TRUSTEES**
LifePath Systems
7304 Alma Drive, Plano, Texas
July 22, 2021

Board Members Present	Staff Members Present		Guests
Dona Watson	Anne Bramlett	Tammy Mahan	Joanne Huffstetler
Matt Duncan	Melvin Thathiah	Pete Kabira	Jennifer Morgan
Doug Kowalski	Ernest Myers	Danielle Sneed	Brandi Hazelwood
Rick Crawford		Jennifer Day	Rik Lindahl
Tony Nichols		Diane Kazlow	Brent Phillips-Broadrick
		Diann Gregg	

Trustee(s) Absent: Mitch Selman

Call to Order:

7:07 PM A quorum was established, and the meeting was called to order by Rick Crawford, Chair.

010721 Consent Agenda

Rick Crawford called for further comment or discussion of the items within the Consent Agenda. There were no further questions or discussion.

MOTION to approve the Consent Agenda was made by Dona Watson and seconded by Melvin Thathiah. The motion carried unanimously.

020721 Public Input and Partner Organizations

- a) Rick Crawford called for public commentary. No public comment was offered.
- b) Consider Approval for Applicant to the LifePath Foundation Board.

The application from Diane Kazlow for membership to the LifePath Foundation Board was reviewed. Rick Crawford called for a motion to approve.

MOTION: Dona Watson moved for approval to add Diane Kazlow to the LifePath Foundation Board. Ernest Myers seconded to approve the motion which was unanimously accepted.

030721 Staff Reports and Board Training

a) **CEO Report**

Tammy presented an update of successes and challenges for the Programs in her written report. In addition, she updated the progress of the onsite IPM Pharmacy, which will be located inside the 7304 Alma Dr. building. Minor facility modifications are required before the January 1, 2022, start date.

The Collin County Commissioners Court authorized Chief Arthur Cotten from the Murphy Police Department to fill the LifePath Systems Board of Trustees open seat. Chief Cotten is scheduled for orientation and training next week and will be attending the August board meeting.

LifePath staff met with Sheriff Skinner as well as the Allen Police Department regarding LifePath services. Discussions were positive for mutual partnership efforts to meet community jail diversion goals. LifePath is also hoping to move forward with accommodating behavioral health care for persons arrested for minor offenses by implementing a Crisis Center Living Room Program. Services would be available during day hours, offering shower, laundry, and kitchen services. A SAMHSA grant for this program has been submitted and is pending.

Tammy explained the FY22 Budget draft is progressing but was not ready to present to the board at this meeting as planned. The Budget and Finance Committee recommended scheduling an open committee meeting specifically to review the budget prior to presenting the final proposed budget at the August Board meeting. A meeting invitation will be sent for August 19 at 5:30 pm in Plano.

Other updates included ECI's transition to SmartCare Electronic Health Record September 1; Texas State legislative efforts to renew the 1115 Waiver; and the Collin County Commissioners Court will be conducting a budget workshop. The Board will be notified of the date and time.

040721

Committee Reports

- a) Budget and Finance Committee. Matt Duncan, Committee Chair, reported the results of the Committee meeting. June financials were found to be in order. The FY22 Budget draft review is delayed until the meeting on August 19.
- b) Facilities and Technology Committee. Doug Kowalski, Chair, reported the committee met July 16 to further discuss the proposal for the new McKinney facility with our attorney. The topic will be discussed in more detail in Executive Session.
- c) Human Resources Committee. Dona Watson, Committee Chair, requested discussion of personnel matters be held in Executive Session.
- d) Program and Communication Committee. Ernest Myers, Chair, reported the Committee met at their monthly meeting. No Board actions are required.
- e) Compliance and Quality Assurance. Tony Nichols, Committee Chair, stated the committee did not meet, and there are no action items to present.
- f) Legislative Committee and Texas Council Report. Rick Crawford reported he, Tammy, and Anne met with Scott Sanford, State Representative, regarding IDD funding. Mr. Sanford is helping to take this cause to the legislature. Dr. Crawford stated the Texas Council efforts regarding HHSC appropriations and 1115 Waiver exception requests are active and awaiting outcome. He and Tammy met with the Collin County Commissioners at their monthly meeting to present LifePath funding needs.

050721

Executive Session

The Board convened to Executive Session at 7:30 PM as allowed by Texas Government Code 551.072 (Deliberation about Real Property) to discuss real estate offer; Texas Government Code 551.071 (Consultation with Attorney); and Texas Government Code 551.074 (Deliberation of Personal Matters – CEO Evaluation). No official actions were taken in executive session.

The Board meeting reconvened at 8:18 PM.

060721

Chairman's Report

a) Consider any actions arising from the Executive Session.

MOTION: Ernest Myers, moved for Board approval to ratify the motion approved by the Board Facilities Search Committee in the July 16, 2021, Executive Session regarding the purchase of the McKinney property. The Motion authorizes the LifePath Systems CEO to execute contracts and other necessary documents pertaining to the purchase of said property, subject to legal review and within established parameters. The motion to ratify was approved unanimously with one abstention.

MOTION: Dona Watson, Chair of the Human Resource Committee, moved for Board approval of the recommendations discussed in Executive Session related to Personnel Matters. Motion for approval carried unanimously.

b) Announcements and Upcoming Events. The members were directed to check the Calendar of Events in their board packets. Rick Crawford reminded the members of the upcoming Texas Council Conference scheduled for November 17-19 in Austin. The 2022 June Conference will be held in Ft. Worth.

Diane Kazlow announced that Cottonwood Creek Church is coordinating a fundraiser for the LOSS Program during the month of August. For each daily check-in via FaceBook to Cottonwood Creek Church, LOSS will receive \$1.

c) New Business for Discussion: None

070721

Adjournment

No further business.

MOTION: Rick Crawford called for motion to adjourn at 8:25 PM. Motion was made by Doug Kowalski and seconded by Matt Duncan. Approval to adjourn was unanimous.

Respectfully Submitted,

Anne Bramlett

Anne Bramlett, Secretary

August 26, 2021

Date of Approval