

MINUTES OF MEETING
LIFEPATH SYSTEMS BOARD OF TRUSTEES
LIFEPATH SYSTEMS

7304 Alma Drive, Plano, Texas – Guadalupe Meeting Room

August 3, 2024

BOARD MEMBERS PRESENT		STAFF MEMBERS PRESENT	
Anne Bramlett Dona Watson Doug Kowalski Candice Herron Rick Crawford	Arthur Cotton John Donovan Matt Duncan Melvin Thathiah Ernest Myers	Tammy Mahan Pete Kabira Brent Phillips-Broadrick	Danielle Sneed Jennifer Morgan Diann Gregg

Call to Order: A quorum was established, and the meeting was called to order at 9:06 AM by Donna Watson, Vice Chair, LifePath Systems board of Trustees.

010724- Consent Agenda

Dona Watson, Vice Chair, requested comments or concerns regarding items within the Consent Agenda.

MOTION: Ernest Myers moved to accept the Consent Agenda as presented. Arthur Cotton seconded the motion. The vote to accept the Consent Agenda was unanimous.

020724 - Public Input and Partner Organizations

- a) **Public Commentary:** Dona Watson called for public comments. No comments were offered.
- b) **LifePath Foundation Monthly Update:** Tammy Mahan, CEO, reported for Keyanta Gaddy, Director of Development. She highlighted key points of the written report pointing out the Foundation Board is currently accepting applications for membership. Planning for the Annual fundraising event in April has begun.

030724 - CEO Report

A summary of administrative and program activities and outcomes for the month are included in Tammy's written report to the Board. She reminded the members that two pilot programs will be ending this fiscal year: The Living Room and the HUGO (High Utilizer Group Outreach), funded by a SAMHSA grant. Staff in these programs will be repositioned where possible. The Redbud location, which currently houses the Living Room, will continue as an assessment and intake point until the end of the lease.

Tammy announced the HHSC Employment Navigator Pilot program which will assist individuals in navigating job placement processes.

040724 – Committee Reports and Action Items: Dona Watson called for Committee reports.

- a) **Budget and Finance Committee:** Matt Duncan, Committee Chair, reported the Committee met to review the June 2024 Financials, which were determined to be acceptable. A challenge noted was delayed reimbursements from MCO's. Billing has

addressed the delays with the Managed Care Organizations involved and awaiting resolution. Also noted were the increased interest earnings from investments.

- b) **Facilities Committee:** Ernest Myers, Chair, reported the Bloomdale building project is moving on time as planned. The contractors have scheduled a “Topping Off” party on Friday, August 9 at 11:30 am at the building site. Executive staff and board members are invited.
- c) **Compliance and Quality Assurance Committee:** Melvin Thathiah, Chair, reported the committee met to review two policies and three organizational plans, requiring annual board approval. Minor updates were made and noted. Policy 9.02, Information Privacy and Security Incidents requires further modification and will be considered for approval at next month’s meeting.

MOTION: The Committee recommend approval of the following:

Policy 9.01 - Workforce Compliance with HIPAA Provisions
2025-2026 Utilization Management Plan
2025-2026 Quality Management Plan
2025-2026 Compliance Plan

The motion passed unanimously.

- d) **Human Resources:** Discussion will take place in Executive Session.
- e) **Programs and Communications Committee:** The Committee met with the program representatives. No Recommendations for Board approval.
- f) **Technology Committee:** No report.
- g) **Legislative Committee and Texas Council Report:** Rick Crawford, reported regarding legislative activities related to the Centers. Little movement related to support of services has occurred. Texas Council has hired a government relations employee who will be working closely with the legislature in support of the Centers.

050724 – Executive Session

The Board convened into Executive Session as allowed by Texas Government Code 551.074 (Deliberation of Personnel Matters) at 9:45 am. No official action will be taken in executive session. The Board returned into general session at 10:34 am.

060724 - Chairman’s Report

a) Consider Action from the Executive Session:

- a. **MOTION:** A motion was made by Melvin Thathiah and seconded by Ernest Myers to approve the recommendation made in Executive Session. The motion passed by unanimous vote.

b) Announcements and Upcoming Events

Doug Kowalski, Chair, reminded the members to refer to the Board Calendar in the meeting packet for upcoming meetings and opportunities. The next board meeting is scheduled August 29 in Plano at 7:00 pm.

c) **New Business for Discussion:** None

070724 – Strategic Planning Report and Session

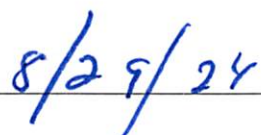
Tammy Mahan presented an update on the goals identified in the 2022-2024 Strategic Plan. Board members asked clarifying questions throughout the presentation. Consensus was to continue with existing goals of operational excellence, financial stability, community engagement and education, and a vision for the future. New objectives to reach these goals will be identified by the staff. No changes were made to LifePath Systems Vision, Mission, and Values.

080724 - Adjournment

MOTION: Motion was made by Ernest Myers and seconded by Rick Crawford to adjourn at 1:00 pm. The vote to adjourn was unanimous.



Arthur Cotten, Board Secretary



Date