MINUTES OF MEETING
LIFEPATH SYSTEMS BOARD OF TRUSTEES
LifePath Systems
1515 Heritage Dr., McKinney, Texas - Trinity Meeting Room
March 28, 2024

Board Members Present		**Staff Members Present**	
Melvin Thathiah	Anne Bramlett	Tammy Mahan	Maria Putman
Dona Watson	Matt Duncan	Pete Kabira	Colby McClatchy
Rick Crawford	John Donovan	Jennifer Morgan	Brent Phillips-Broadrick
Candice Herron	Ernest Myers	Keyanta Gaddy	Diann Gregg
Doug Kowalski			

Absent: Arthur (Trey) Cotten

Call to Order: A quorum was established, and the meeting was called to order at 7:00 PM by Doug Kowalski, Chair, LifePath Systems Board of Trustees.

010324 Consent Agenda

Doug Kowalski, Chair, requested comments or concerns regarding items within the Consent Agenda.

MOTION: Dona moved to change the order of the agenda items to place Item 060324 (b) of the Chairman's Report prior to the Executive Session. Vote to change the order was unanimous.

Anne Bramlett had a question regarding Budgeted versus Actual client expenses. Tammy agreed to provide additional information on this expense item.

MOTION: Dona Watson moved to approve the content of the Consent Agenda, seconded by Matt Duncan. The motion carried unanimously.

020324 Public Input and Partner Organizations

a) **Public Commentary**: Doug Kowalski called for public commentary. No comments.

b) **Foundation Monthly Update**: Keyanta Gaddy, Director of Development, presented the March Foundation Report. Celebrate to Elevate, LifePath's annual fundraiser, scheduled April 13 at Accasia Events Venue, has received $34,650 thus far in sponsorships. Employee generated theme baskets will be part of the silent auction items. Other upcoming funding activities include the July 5 Rough Riders game by donating $5 to LifePath for each ticket sold and Tupps Summer Music Series may again highlight LifePath with a percentage of proceeds dedicated to programs. The next Foundation Board meeting is April 17.

030324 a) CEO Report

A summary of administrative and program activities is included in Tammy Mahan's written report. Tammy announced upcoming important dates: October 30 is scheduled for this year's All-Staff Celebration at the Plano Events Center; Texas Council Conference is scheduled for June 17-19 in SanAntonio. A board meeting date needs to be determined to accommodate a strategic planning session.

A kick-off meeting was held at LifePath for the North Texas Community Center Forum. LifePath, Lakes, Denton, and Texoma Centers met to share similar successes and challenges uniquely related to the north Texas community. Positive feedback resulted. The group will be meeting on quarterly basis.

HHSC and LifePath have scheduled a Sequential Intercept Module (SIM) planning workshop for April 26 with law enforcement, hospitals, Collin County Jail and District Attorney to coordinate efforts related to diversion processes for individuals needing mental health support who present through the justice system. Plans will impact the utilization of our Bloomdale Behavioral Health facilities.

OIG Audits of the MHMR Centers have been progressing under the requirements to audit each Texas Center every five years. We are receiving feedback from two Centers during their audits. LifePath has not yet received notice of an OIG audit.

LifePath was granted renewal of CCBHC certification. HHSC will now require submission of CCBHC quality measures.

040324 **Committee Reports and Action Items:** Dona Watson called for Committee reports.

a) **Budget and Finance Committee:** Matt Duncan, Chair, reported the Committee met to review the Financials for February 2024. A review of the mid-year budget indicated a ten percent increase in total budget over FY23, with the majority for Behavioral Health services

MOTION: Recommendation by the Finance Committee was made for approval of the mid-year budget adjustments as presented. Vote to approve was unanimous.

b) **Facilities Committee:** Ernest Myers, Chair for the Committee, reported the status of the Bloomdale building project. Building concrete work and installation of support beams on the lower level was completed this month. James Pitt Road modification work is in process to be complete within the month.

Alternative uses for Mullins and Cross Bend residences are being considered to align with zoning requirements. The Redbud lease has been extended for another six months through June 2025.

c) **Compliance and Quality Committee:** Melvin Thathiah, Committee Chair, reported the Committee will be meeting this month.

d) **Human Resource Committee:** Dona Watson, Chair, reported that staff turnover has decreased over the month. A meeting will be scheduled this next month.

e) **Programs and Communication Committee**: Ernest Myers, Chair, reported the committee met this week. Two highlights are: (1) receipt of funding from a grant for staff retention; and (2) April 8-12 will celebrate the Week of the Young Child. Communications reported LifePath was the topic of an interview on NBC Channel 5.

f) **Technology Committee:** No business to report.

g) **Legislative Committee and Texas Council Report:** Rick Crawford reported on legislative activities. Texas Council signed on with Time to Care (IDD Services support) to bring more awareness of IDD funding needs.

050324 **Executive Session**

The Board convened in Executive Session at 7:50 pm as allowed by Texas Government Code 551.074 (Deliberation of Personnel Matters). No official actions will be taken in executive session. The Board came out of Executive Session at 8:44pm.

060324 **Chairman's Report**

a) **Consider Action from the Executive Session:**
Doug Kowalski, Chair, called for action by the board as result of the executive session.
MOTION: Melvin Thathiah requested approval of the action regarding personnel matters as stated during the executive session. The motion was seconded by John Donovan. Approval was unanimous.

b) **Announcements and Upcoming Events**
Doug Kowalski reminded members to refer to the Board Calendar in the packet for upcoming opportunities. Dona Watson announced that Rick Crawford was selected as the winner of the Gladdie Fowler Award for Outstanding Board Service. Dona read the nomination letter. Dr. Crawford will receive recognition for this award at the Texas Council Annual Conference in June.

c) **New Business for Discussion:** None at this time.

Adjournment

070324 There being no further business, a motion to adjourn was made at 8:55 pm by Matt Duncan and seconded by Anne Bramlett. Approval was unanimous.

Respectfully Submitted,

Arthur (Trey) Cotten, Secretary

4/29/24
Date of Approval