**MINUTES OF MEETING**
**LIFEPATH SYSTEMS BOARD OF TRUSTEES**
**LifePath Systems**
**7304 Alma Drive., Plano, TX, Guadalupe Meeting Room**
**February 29, 2024**

**Board Members Present**
Melvin Thathiah — Anne Bramlett
Dona Watson — Matt Duncan
Arthur Cotten — John Donovan
Candice Herron — Ernest Myers
**Absent**: Rick Crawford, Doug Kowalski

**Staff Members Present**
Tammy Mahan — Danielle Sneed
Pete Kabira — Colby McClatchy
Jennifer Morgan — Brent Phillips-Broadrick
Keyanta Gaddy — Maria Putman
Diann Gregg

**Call to Order**: A quorum was established, and the meeting was called to order at 7:06 PM by Dona Watson, Vice Chair, LifePath Systems Board of Trustees.

**010224** **Consent Agenda**

Dona Watson, Vice Chair, requested comments or concerns regarding items within the Consent Agenda. There being none,

**MOTION** was made to approve the Consent Agenda by Ernest Myers and seconded by Anne Bramlett. The motion carried unanimously.

**020224** **Public Input and Partner Organizations**

a) **Public Commentary**: Dona Watson called for public commentary. No comments.

b) **Foundation Monthly Update**: Keyanta Gaddy, Director of Development, presented the February Foundation Report. Celebrate to Elevate, the annual fundraiser scheduled April 13 has added four more sponsors for the event for a current total of $30,000. The Rough Riders will spotlight LifePath Systems at the July 5 game, donating $5 for each ticket sold, LifePath divisions will also be offering theme baskets as auction items. The next Foundation meeting is March 20.

**030224** a) **CEO Report**

A summary of administrative and program activities is included in Tammy Mahan's written report. Two planning sessions with local law enforcement and hospital stakeholders are scheduled March 27 and April 26 to discuss Sequential Intercept Mapping (SIM) which will focus on cooperative utilization processes for the Bloomdale facility crisis center diversion program.

OIG Audits of the MHMR Centers have been progressing under the requirements to audit each center every five years. We have been receiving feedback from two Centers during their audits. LifePath has not yet received notice of an OIG audit.

We were granted renewal of CCBHC certification. HHSC will now require submission of CCBHC quality measures. A webinar was presented explaining the new measures.

**040224** **Committee Reports and Action Items:** Dona Watson called for Committee reports.

a) **Budget and Finance Committee:** Matt Duncan, Chair, reported the Committee met to review the Financials for January, 2024. He introduced Melissa Lynch, CPA from the auditing firm Scott, Singleton, Fincher & Company, who presented the Annual Financial and Compliance Report for the year ending August 31, 2023. Ms. Lynch provided opportunity for questions.

**MOTION**: By recommendation of the Budget & Finance Committee to accept the FY23 Financial Audit Report as presented, Dona Watson called for a vote by the Board. The vote for acceptance was unanimous.

b) **Facilities Committee:** Ernest Myers, Chair for the Committee, reported the status of the Bloomdale building project. He requested the CEO to summarize the Owner Architect and Construction (OAC) meeting. The installation of utilities has been completed. Concrete work begins in March. The project is on schedule.

c) **Compliance and Quality Committee:** Melvin Thathiah, Committee Chair, reported the committee met to review the updates to the Quality Management Plan in response to requirements related to the CCBHC program renewal.

**MOTION:** The Committee recommends approval of the updates to the Quality Management Plan as highlighted in the board packet. There being no further discussion, the vote to approve was unanimous.

d) **Human Resource Committee:** No business to report.

e) **Programs and Communication Committee**: Anne Bramlett reported for the committee. A Resolution to the Board of Trustees was presented to the Board in fulfillment of the CI-Byrne State Crisis Intervention Program grant application.

**MOTION**: The Committee recommends approval the Resolution to submit the grant application for the Crisis Intervention Triage Project to the Office of the Governor. The motion carried by unanimous vote.

f) **Technology Committee:** No business to report.

g) **Legislative Committee and Texas Council Report:** Tammy Mahan reported for Rick Crawford. A letter was sent by House representatives urging HHSC emergency funding for IDD workforce. No response has been received other than the letter was received. Anne and other parents are being requested to write testimonial letters in preparation for meetings with legislators prior to the next session.

**050224** **Chairman's Report**

a) **Announcements and Upcoming Events**
Dona Watson called for members to refer to the Board Calendar in the packet for upcoming opportunities.

b) **New Business for Discussion:** None at this time.

**060224** a) **Adjournment**

There being no further business, a motion to adjourn was made at 8:22 pm by Dona Watson and seconded by Matt Duncan. Approval was unanimous.

Respectfully Submitted,

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Arthur (Trey) Cotten, Secretary        Date of Approval