MINUTES OF MEETING
LIFEPATH SYSTEMS BOARD OF TRUSTEES
LifePath Systems
7304 Alma Dr., Plano, TX, Guadalupe Meeting Room
December 7, 2023

Board Members Present

Rick Crawford, Doug Kowalski, Dona Watson, Matt Duncan, Arthur Cotten, John Donovan, Danny Stasik, Ernest Myers, Melvin Thathiah

Absent: Anne Bramlett

Staff Members Present

Tammy Mahan, Danielle Sneed, Jennifer Cottle, Pete Kabira, Jennifer Morgan, Brent Phillips-Broadrick, Maria Putman, Keyanta Gaddy, Diann Gregg

Call to Order: A quorum was established, and the meeting was called to order at 6:03 PM by Dona Watson, Vice Chair, LifePath Systems Board of Trustees.

011223 Consent Agenda

Dona Watson requested comments or concerns regarding items within the Consent Agenda. There being none,

MOTION to approve the Consent Agenda was made by Matt Duncan and seconded by Rick Crawford. The motion carried unanimously.

021223 Public Input and Partner Organizations

a) **Public Commentary**: Dona Watson called for public commentary. No comments.

b) **Foundation Monthly Update**: Keyanta Gaddy, Director of Development, presented the November Foundation Report, pointing out that 220 families benefitted from the turkey dinner giveaway as part of our partnership with Thanksgiving Heroes. Sponsorships and auction items for the April 13 LifePath fundraiser, Celebrate to Elevate, are coming in. She reminded the trustees the event will be held at Accasia Event Center in Fairview, Texas. The next Foundation Board meeting is scheduled for January 17 and trustees were invited to join to meet new Foundation Board members.

031223 a) CEO Report

A summary of administrative and program activities is included in Tammy Mahan's written report. Bloomdale construction started this past month, and a time-lapse visual of building progress will be available on the LifePath website.

The Board of Trustees meetings in January and April need to be rescheduled due to meeting conflicts with Texas Council meetings in Austin. It was recommended by the members to move the January meeting from the 25th to Monday, January 29, 2024, and the April 25th meeting to Monday, April 29, 2024.

MOTION: A motion was made by John Donovan and seconded by Melvin Thathiah to move the January Board of Trustees meeting to January 29th at 7:00 pm and the April meeting to April 29 at 7:00 pm. Approval of the date changes was unanimous.

An update was provided on the recent meeting with State Representative Frederick Frazier. The meeting included a tour of the Crisis Center and a discussion of Center needs.

Due to increases in cyber attacks nationwide, LifePath has increased required trainings for all staff and established consequences for repeated failures.

Tammy provided an update on health and supplemental insurance renewals for 2024. An added benefit is Health Joy, which will consolidate benefits within one concierge source for staff to better manage and track their benefits. They will also have the advantage of easier access to telehealth and mental health counseling.

The Leadership Academy is beginning it's third class with the goal of growing future leaders for the Center.

041223 **Committee Reports and Action Items:** Doug Kowalski, Board Chair, called for Committee reports.

a) **Budget and Finance Committee:** Matt Duncan, Chair, reported. The Finance Committee met to review the October financials. Additionally, the Committee reviewed a budget for a second MST team, funded by a newly allocated HHSC contract. The committee presented and recommended board approval of the program's budget.

MOTION: The Committee recommends Board approval of the second MST budget as presented. The call approval the motion was unanimous.

b) **Facilities Search Committee:** Ernest Myers, Chair for the Committee, reported the construction trailer is now positioned at the Bloomdale site. Randy Locke, project lead, will be officing there throughout building completion. The committee will now meet once a month for updates.

c) **Compliance and Quality Committee:** Melvin Thathiah, Chair, reported no items are to be presented at this time.

d) **Human Resource Committee:** No business to report.

e) **Programs and Communication Committee**: No business to report.

f) **Technology Committee:** Trey Cotten, Chair, reported, that cyberattack penetration testing was performed as well as a security risk assessment by the Texas Council Risk Management Fund group. Church Street now has Spectrum redundancy and Forney's connections are repaired to match firewalls. LifePath assets will now be easily tracked through a new asset management system. A request for proposal has been issued for an internal communication system to reduce the use of multiple internal sources and consolidate licenses.

g) **Legislative Committee and Texas Council Report:** Rick Crawford reported on recent Texas Council and State legislative activities. He mentioned that there have been encouraging developments for IDD support, which may result in increased pay for direct care staff.

051223 **Executive Session**

The Board did not convene into Executive Session as allowed by Texas Government Code 551.072 (Deliberation about Real Property).

061223 **Chairman's Report**

a) No recommendations to approve from Executive Session since it did not take place.

b) Announcements and Upcoming Events

Doug Kowalski called for members to refer to the Board Calendar in the packet for upcoming opportunities.

The Nominating Committee announced that the current Chair and Vice Chair positions have been accepted by Doug Kowalski and Dona Watson to continue in their rolls for 2024 calendar year. The role of Secretary of the Board will be filled by Trey Cotten. Committees will continue as currently assigned.

MOTION: Doug Kowalski called for approval of the nominations as presented. Unanimous approval resulted.

Doug announced that Danny Stasik's role as ex-officio board member from the Collin County Sheriff's Department will be filled by Candice Herron starting January, 2024. He was thanked for this active participation over the past year.

c) New Business for Discussion: No new business was discussed.

071023 a) Adjournment

There being no further business, a motion to adjourn was made at 6:44 pm by Dona Watson and seconded by Trey Cotten. Approval was unanimous.

Respectfully Submitted,

Anne Bramlett | 1-29-2024

Anne Bramlett, Secretary | Date of Approval