

MINUTES OF MEETING
LIFEPATH SYSTEMS BOARD OF TRUSTEES
LIFEPATH SYSTEMS

Courtyard by Marriott Allen, 210 E. Stacy Rd, Allen Texas – Rowlett Meeting Room

December 5, 2024

BOARD MEMBERS PRESENT		STAFF MEMBERS PRESENT	
Dona Watson Doug Kowalski Candice Herron Arthur Cotton John Donovan	Rick Crawford Matt Duncan Ernest Myers Melvin Thathiah	Tammy Mahan Pete Kabira Brent Phillips-Broadrick Jennifer Morgan Humera Bhaidani Deanna Easley Brittany Waymack	Diann Gregg Keyanta Gaddy Maria Putman Colby McClatchy Jennifer Cottle Tanya Moreno

Call to Order: A quorum was established, and the meeting was called to order at 6:04 PM by Doug Kowalski, Chair of LifePath Systems Board of Trustees.

011224- Consent Agenda

Doug Kowalski requested comments or concerns regarding items within the Consent Agenda. There being none,

MOTION: Dona Watson moved to accept the Consent Agenda as presented. Rick Crawford seconded the motion. The vote to accept the Consent Agenda was unanimous.

021224 - Public Input and Partner Organizations

- a) **Public Commentary:** Doug Kowalski called for public comments. No comments were offered.
- b) **LifePath Foundation Monthly Update:** Keyanta Gaddy, Director of Development, reported. A community partnership was formed with the Maple Street Biscuit Company to host quarterly events highlighting LifePath Systems services. A donor appreciation reception is planned for February 22 at the home of one of the Foundation members, and Board of Trustees and executive staff are welcome. Celebrate to Elevate plans now include three major sponsors: Encore Electric (Platinum); HEB (Gold); and possibly Credit Union of Texas. Trustees are also invited to attend the December 11 LifePath Foundation's Christmas Luncheon at Rick's Chophouse.

031224 - CEO Report

A summary of administrative and program activities and outcomes for the month are included in Tammy Mahan's written report to the Board provided in the meeting packet.

Tammy briefed the members regarding the Judicial Summit on Mental Health held in November at the Allen Convention Center. Judges, law enforcement officials, and mental health providers attended the informative sessions, and Tammy spoke regarding the jail diversion program. Tammy reported the Charity Care Pool Fund settlement will most likely be reduced by as much as 20% due to statewide caps on available funds.

Tammy reminded the board that the IDD Apprenticeship program will end December 31, 2024. She reported the Texas Grant Management Standards have increased to 15% from 10% for indirect costs for management support. HHSC will inform us when this increase will take effect.

041224 – Committee Reports and Action Items: Doug Kowalski called for Committee reports.

- a) **Budget and Finance Committee:** Matt Duncan, Committee Chair, reported the Committee met to review the October 2024 Financials. No items were required for board approval.
- b) **Facilities Committee:** Ernest Myers, Chair, reconfirmed the Bloomdale projected completion date is mid-July due to work which started this week on the North Texas Municipal Water District (NTMWD) pipeline. Progress within the building continues, and furniture is being selected. One caveat occurred indicating the installed roofing material is not in accordance with the initial contract. Discussion by the board members resulted in concurrence that the roof installation and materials should be in alignment with the signed contract. This issue will be further discussed with Beck and the outcome will be reported at the next Board meeting.
- c) **Compliance and Quality Assurance Committee:** No report.
- d) **Human Resources:** No report.
- e) **Programs and Communications Committee:** Ernest Myers reported for the Committee. Program Directors updated the actions being taken and status to meet targets. The PNAC Committee reported to the Programs and Communications Committee bringing the following recommendation for Board of Trustees approval:
MOTION: Recommendation to consider and approve the Application of Membership to the IDD/BH PNAC for Patrice Becker. Call for vote resulted in unanimous approval.
- f) **Technology Committee:** Arthur Cotten, Committee Chair, gave a comprehensive report of the management information systems (MIS) projects which included the status of the new Center Intranet current employee utilization at 97%, participation in a cyber security incident response plan drill; installing employee ability to reset passwords which is saving significant time and costs, and the improved efficiency resulting from the new tool to audit and track equipment.
- g) **Legislative Committee and Texas Council Report:** Rick Crawford, Board Legislative Liaison, reported the new Texas State Legislative Session will begin January 14, 2025. Tammy Mahan and Dr. Crawford met with Collin County's new Representative Carissa Richardson at the Crisis Center to familiarize her with LifePath Systems. Other representatives are being scheduled for this purpose prior to the start of the new session.

051224 - Chairman's Report

a) **Announcements and Upcoming Events:** Doug Kowalski called for announcements or upcoming events. John Donovan, who is stepping off the board as of December 31, 2024, was thanked for his service to the Center. Two trustee positions are currently open.

1. Dona Watson and Ernest Myers from the Nominating Committee announced the officers for the 2025 Board of Trustees. The following have accepted: Doug Kowalski, Chair; Dona Watson, Vice Chair; and Arthur Cotten, Secretary for the year 2025.

MOTION: Motion to accept officers as designated for 2025 was made by Ernest Myers and seconded by John Donovan. Acceptance was unanimous.

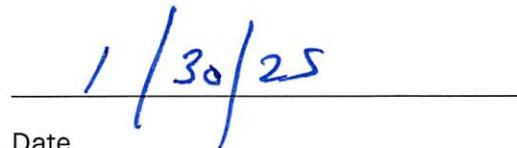
2. Doug Kowalski read the Board Committee's chair and members assignments for 2025. Each member accepted as read. Vacancies will be filled by the new members.

3. **New Business:** none

061224 - Adjournment: There being no further business, a motion for adjournment was made by Rick Crawford and seconded by Ernest Myers. The vote to adjourn at 6:52 pm was unanimous.



Arthur Cotten, Board Secretary



Date