

**MINUTES OF MEETING  
LIFE PATH SYSTEMS BOARD OF TRUSTEES  
Sheraton McKinney Conference Center  
1900 Gateway, Throckmorton Room A, McKinney, TX  
December 1, 2022**

<b>Board Members Present</b>	<b>Staff Members Present</b>	<b>Guests</b>		
John Donovan	Tracy Utsey	Tammy Mahan	Danielle Sneed	Wanda McClatchy
Ernest Myers	Rick Crawford	Joanne Huffstetler	Pete Kabira	Tammi Cotten
Doug Kowalski	Matt Duncan	Jennifer Morgan	Diane Kazlow	
Melvin Thatthiah	Anne Bramlett	Colby McClatchy	Maria Putman	
Dona Watson	Arthur Cotten	Humera Bhaidani	Brent Phillips-Broadrick	
		Dr. Zachary Sullivan	Diann Gregg	

Absent: None

**Call to Order:** A quorum was established, and the meeting was called to order at 6:00 PM by Dona Watson, Vice Chair for the LifePath Systems Board of Trustees.

**011222      Consent Agenda**  
 Dona Watson requested further comments or discussion of the items within the Consent Agenda. No further questions or discussion were presented.

**MOTION** to approve the Consent Agenda as presented was made by Ernest Myers and seconded by Melvin Thatthiah. The motion carried unanimously.

**021222      Public Input and Partner Organizations**

- a) **Public Commentary:** Dona Watson called for public commentary. No comments occurred. Dona welcomed other guests observing the meeting.
- b) **Foundation Monthly Update:** Diane Kazlow announced that 266 turkey dinners were distributed to families in need, made possible in partnership with Keller Williams. The April 2023 Annual Gala fundraiser needs to be relocated from original plan. She also directed the members to refer to the November written report for an accounting of funds.

**031222      Staff Reports and Board Training**

- a) **CEO Report**  
 Tammy Mahan introduced the new Director of IDD services, Humera Bhaidani, and Dr. Zachary Sullivan, LifePath Systems Medical Director, who will be presenting a brief update of LifePath's medical services.  
 Tammy highlighted the changes to a new employee health and benefits provider, Blue Cross Blue Shield. This plan offers more choices, with an addition of a high deductible health plan that includes a health savings account (HSA) and a company contribution. Employee meetings were held in advance of enrollment to explain the new health coverage options.

A new contract with the City of McKinney was signed which will afford LifePath additional \$10k to train 100 city employees or residents in Mental Health First Aid. Also, HHSC sent an update on planning for the new Dallas State Hospital, renamed Texas Behavioral Health Center at UTSW;

the new state hospital plan will increase access to more psychiatric beds (200 adult by 2025 and 96 pediatric by 2026) and will serve Dallas, Collin, Tarrant, and Denton counties.

Tammy was able to attend several networking opportunities and educational meetings in November, including the first annual Collin Leadership Policy Summit in Frisco, attended by several legislators and community leaders. Tammy attended breakout sessions related to healthcare and transportation systems. Yesterday she attended the Collin County Business Alliance, learning more about how towns are addressing infrastructure improvement and attracting businesses.

**b) Update of Medical Services**

Dr. Zachary Sullivan, Medical Director for LifePath Systems and Fellowship Trainer at Texas Tech University, presented his vision for our medical services. He emphasized the importance of developing strong relationship building programs with local school districts similar to the liaison program with the Plano ISD. His plan is to reach out to develop relationships with local emergency services directors, and in the near future to be able to offer basic primary care services in conjunction with mental health services. Other areas of specialized care growth focusing on autism and developmental delays and working closely with law enforcement.

**041222**

**Committee Reports and Action Items**

- a. **Budget and Finance Committee:** Matt Duncan, Committee Chair, reported the Finance Committee met this week to review and accept the October financials. They also considered recommendations to contract with an investment advisor.  
**MOTION:** The Committee recommends approval of a contract with ISC Group Investment Advisors. A call for vote resulted in a unanimous approval by the trustees.
- b. **Facilities Search Committee:** Ernest Myers, Chair, reported the Facility Search Committee has been meeting every two weeks. The Committee and facilities staff interviewed two companies who responded to the Request for Proposals for a Construction Manager at Risk (CMAR) to build a facility at the Bloomdale property in McKinney.  
**MOTION:** The Facilities Search Committee recommends approval of Rogers O'Brian Construction Company as the CMAR to build the LifePath facility located on the Bloomdale property in McKinney.  
**MOTION:** The additional recommendation from the Committee is to authorize the LifePath Systems CEO, Tammy Mahan, to negotiate and sign a preconstruction contract up to \$60,000 with Rogers O'Brian Construction Company. A call for approval by the trustees resulted in unanimous vote.
- c. **Compliance and Quality Committee:** No report.
- d. **Human Resource Committee:** No Report
- e. **Programs and Communication Committee:** No report.
- g. **Technology Committee:** Arthur (Trey) Cotten, Chair for the Committee, reported the Committee met Monday, November 28, for an update from Colby McClatchy, Management Information Services Director. An RFP for implementing a risk and compliance management software program resulted in three responses. Each were interviewed and their programs presented. A selection was made and is now presented for approval.

**MOTION:** The Technology Committee recommends board approval of *Healthicity* as LifePath Systems' compliance management software program. A vote by the Board resulted in unanimous approval.

h. **Legislative Committee and Texas Council Report:** Rick Crawford, LifePath Legislative Representative, provided an update of Texas Council and State legislative activities pertinent to support Center services. The Council is closely monitoring all bills that could affect Center services. Dr. Crawford and Tammy Mahan have been meeting with Collin County legislators. Antonio Mireles, Chief of Staff for Representative Shaheen, toured our Crisis Center. Anne Bramlett has also coordinated legislator meetings at a group home. Dr. Crawford gave examples of Texas Council and HHSC individuals who are making positive efforts to increase legislative awareness for IDD and mental health needs.

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#### **Chairman's Report**

a) **Announcements and Upcoming Events**

Doug Kowalski called for members to refer to the Board Calendar in the packet for upcoming opportunities. Doug reminded the group that during the holidays there is a rise in mental health crises and the need for support of law enforcement and mental health service providers.

b) **New Business for Discussion:** Ernest Myers informed the members that a Nominating Committee has selected and has recommended the following individuals as Board officers for the 2023 calendar year: Doug Kowalski, Chair; Dona Watson, Vice-Chair; and Anne Bramlett, Secretary.

**MOTION:** A vote was called to approve the recommendation by the Committee for 2023 Board of Trustees officers. Approval was unanimous.

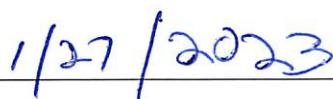
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There being no further business, a motion to adjourn was made at 6:50 pm by John Donovan, seconded by Matt Duncan. Approval was unanimous.

Respectfully Submitted,



Anne Bramlett, Secretary



Date of Approval