

MINUTES OF MEETING
LIFEPATH SYSTEMS BOARD OF TRUSTEES
LifePath Systems
1515 Heritage Drive., McKinney, TX, Trinity Meeting Room
January 29, 2024

Board Members Present

Rick Crawford	Doug Kowalski
Dona Watson	Matt Duncan
Arthur Cotten	John Donovan
Candice Herron	Ernest Myers
Anne Bramlett	
Absent: Melvin Thathiah	

Staff Members Present

Tammy Mahan	Danielle Sneed
Jennifer Cottle	Pete Kabira
Jennifer Morgan	Brent Phillips-Broadrick
Maria Putman	Keyanta Gaddy
Humera Bhaidani	Colby McClatchy
Diann Gregg	

Call to Order: A quorum was established, and the meeting was called to order at 7:04 PM by Doug Kowalski, Chair, LifePath Systems Board of Trustees.

010124 Consent Agenda

Doug Kowalski, Chair, requested comments or concerns regarding items within the Consent Agenda. There being none,

MOTION was made to approve the Consent Agenda by Dona Watson and seconded by Ernest Myers. The motion carried unanimously.

020124 Public Input and Partner Organizations

- a) **Public Commentary:** Doug Kowalski called for public commentary. No comments.
- b) **Foundation Monthly Update:** Keyanta Gaddy, Director of Development, presented the January Foundation Report. Celebrate to Elevate, the April 13 annual fundraiser for LifePath Systems, added sponsorships for the event. Tickets are now available for \$125.00 and can be purchased using the QR code on our website. Efforts are being made to gather auction items, including five theme baskets from LifePath divisions. The next Foundation meeting is February 21. Trustees are welcome to attend.

030124 a) CEO Report

A summary of administrative and program activities is included in Tammy Mahan's written report. As reported last month, efforts to block the increasing number of cyber-attack attempts on the Centers are continuing. We are implementing sixteen-digit passwords. Tammy referred to the chart indicating the time it takes to break passwords and the new requirement is a remedy. Cyber security education is mandatory for all staff.

Tammy reported that she presented on LifePath Systems at Chambers of Commerce sponsored leadership programs. These meetings are excellent opportunities to advocate for LifePath services and build relationships with leaders from various community sectors.

We are waiting on decisions from HHSC regarding funding applications to add a triage team at the Crisis Center and a separate fund to implement a co-responder team with the Collin County Sheriff's Office.

Tammy advised trustees that annual conflict of interest attestations were due at this meeting.

040124

Committee Reports and Action Items: Doug Kowalski, Board Chair, called for Committee reports.

- a) **Budget and Finance Committee:** Matt Duncan, Chair, reported the Committee met to review the Financials through December, 2023. He announced that the FY23 Audit has been postponed to the February board meeting due to unavoidable delays.
- b) **Facilities Committee:** Ernest Myers, Chair for the Committee, reported the Bloomdale building project is moving along as planned with excavation completed despite temporary delays due freezing temperatures. A letter to the CEO was received regarding underground electrical lines in our building plans. Rogers O'Brian considered the feasibility to bury lines, with input from Oncor and Beck Group. The conclusion was current utility easements throughout the property prohibit the placement of underground electrical lines. A letter will be drafted and signed by the Board of Trustees Chair, Doug Kowalski, in response to the request for underground electrical lines.
- c) **Compliance and Quality Committee:** Anne Bramlett reported for Melvin Thathiah, Committee Chair, that no items will be presented this month.
- d) **Human Resource Committee:** No business to report.
- e) **Programs and Communication Committee:** Ernest Myers, Committee Chair, reported the committee has changed their routine monthly meeting to the Monday before the Board of Trustees meeting. The programs monthly performance dashboards are now presented to this committee instead of the Budget & Finance Committee. One new applicant to the Planning and Network Advisory Committee (PNAC) requires board consideration and approval.
MOTION: The Committee recommends Board approval of applicant Cheryl Rowe to the PNAC. The vote resulted in unanimous approval.
- f) **Technology Committee:** No business to report.
- g) **Legislative Committee and Texas Council Report:** Rick Crawford reported on recent Texas Council and State legislative activities. He described developments this past month that may promote increased funding for IDD programs.

050124

Executive Session

The Board convened into Executive Session at 7:57 pm as allowed by Texas Government Code 551.072 (Deliberation about Real Property). No board actions will take place while in Executive Session. The General Session reopened at 8:16 pm.

060124

Chairman's Report

- a) The following recommendation was presented as a result of the Executive Session:

MOTION: It is recommended that LifePath Systems retain ownership of the Mullins Property at this time. The motion to approve the recommendation was unanimous.

- b) **Announcements and Upcoming Events**

Doug Kowalski called for members to refer to the Board Calendar in the packet for upcoming opportunities, and highlighted the annual fundraising event, Celebrate to Elevate on April 13.

- c) **New Business for Discussion:** Doug welcomed Sgt. Candice Herron from the Collin County Sheriff's Department to the Board of Trustees. Candice will be serving on the Programs and Communications Committee. The only other change to the committee membership roster is Trey Cotten will now serve as the new Board Secretary. Anne was thanked for her service in this role for the past years. All other committee memberships will remain the same as last year.

070124 a) Adjournment

There being no further business, a motion to adjourn was made at 8:22 pm by Dona Watson and seconded by Matt Duncan. Approval was unanimous.

Respectfully Submitted,



Arthur (Trey) Cotten, Secretary

02/29/24

Date of Approval