

**MINUTES OF MEETING**  
**LIFE PATH SYSTEMS BOARD OF TRUSTEES**  
**LifePath Systems**  
**7304 Alma Drive, Plano, Texas**  
**September 23, 2021**

<b>Board Members Present</b>	<b>Staff Members Present</b>	<b>Guests</b>
Ernest Myers	Rick Crawford	Tammy Mahan
Matt Duncan	Arthur Cotten	Jennifer Morgan
Doug Kowalski	Tony Nichols	Danielle Sneed
Mitch Selman	Anne Bramlett	Jennifer Day
		Diann Gregg
		Joanne Huffstetler
		Rik Lindahl
		Brandi Hazelwood
		Diane Kazlow
		Brent Phillips-Broadrick

Trustee(s) Absent: Melvin Thathiah, Dona Watson

**Call to Order:** A quorum was established, and the meeting was called to order at 7:04 PM by Rick Crawford, Chair of the Board of Trustees.

**010921      Consent Agenda**

Rick Crawford requested further comment or discussion of the items within the Consent Agenda. No further questions or discussion occurred.

**MOTION** to approve the Consent Agenda was made by Ernest Myers and seconded by Matt Duncan. The motion carried unanimously.

**020921      Public Input and Partner Organizations**

- a) **Public Commentary:** Rick Crawford called for public commentary. No public comments.
- b) **Foundation Update:** Diane Kazlow updated the members regarding the Foundation Board events which included a reminder that the North Texas Giving Day is still open for donations until 12 midnight today. LifePath matching funds were met. Diane invited the board members to a fundraiser for LifePath scheduled for October 9 by Dan Reece, Foundation Board member. LifePath will also participate at the upcoming Chili Cookoff fundraiser on Oct. 24. Watch for details.
- c) **Consider application for Foundation Board membership submitted by Rebecca Smith.**

**MOTION:** Ernest Myers moved to accept the application by Rebecca Smith to the Foundation Board. The motion was seconded by Matt Duncan and unanimous board approval resulted.

**030921      Staff Reports and Board Training**

a) **CEO Report**

Tammy distributed a letter to the board members that requires input and signature then mailed directly to the auditors conducting LifePath's annual financial audit.

Tammy's written monthly report is included in the meeting packet. In addition, Tammy announced Cottonwood Creek Church, which provided a fundraiser on their FaceBook page

benefitting the LOSS program, resulted in LifePath Foundation receiving \$15,250 from the church.

LifePath also received notification of approval of a SAMHSA grant to implement a Crisis Living Room model diversion service and a high utilizers group. Funds will be distributed beginning September 30 necessitating a short turnaround on locating an appropriate location for a January start date. A special board meeting will be scheduled next week to approve the budget for this grant.

Other funding opportunities are coming up as well. The PPB funds would bring approximately \$1 million to allow LifePath greater access to additional private psychiatric beds. TANF (Temporary Assistance for Needy Families) emergency funds would allow us to help families who have a member in services with temporary assistance such as rent, utilities, and other COVID related family needs. Another potential resource is through the federal American Rescue Plan Act, which would provide premium pay to essential workers over a five-year period.

Tammy reported the latest COVID vaccination mandates by the President for private businesses may not affect LifePath since we are not required to follow OSHA regulations. However, COVID vaccination requirements by CMS for Medicaid or Medicare could impact us. We are awaiting the CMS interim rule to be posted in October. Fifty-six percent of our employee base have confirmed being vaccinated.

040921

#### **Committee Reports and Action Items**

- a) **Budget and Finance Committee.** Matt Duncan, Committee Chair, reported the results of the Committee meeting. August financials were reviewed and accepted by the Committee. The budget for the SAMHSA grant will be developed and reviewed for approval at a special board meeting to be scheduled for next week.
- b) **Facilities and Technology Committee:** Doug Kowalski, Chair of the Committee and the Facility Search Subcommittee reported that updates and recommendations related to property purchase will be discussed in the Executive Session.
- c) **Human Resources Committee:** No report.
- d) **Program and Communication Committee:** Ernest Myers, Chair, reported the Committee met in their monthly meeting with the program directors. He expressed appreciation for Arthur Cotten, our new board member, for joining the committee and attending the meeting.
- e) **Compliance and Quality Assurance Committee:** Tony Nichols, Chair, reported there is no business to consider from the committee this month.
- f) **Legislative Committee and Texas Council Report:** Rick Crawford reported. An announcement should be made soon regarding the November Annual Conference. Dr. Crawford also distributed information from the meeting entitled "Things Every Board Should Be Talking About Back Home." It provides excellent monthly information from the State Legislative sessions and updates regarding funding resources and governance issues. He reminded the members that State Representative Scott Sanford, who has been our champion for IDD issues, will not be running for another term. However, Sanford continues to support

IDD needs awareness by writing letters to HHSC and to involve other representatives and senators.

050821

**Executive Session**

Dr. Crawford called for a Closed Executive Session at 7:33 PM as allowed by the Texas Government Code 551.072 (Deliberation about Real Property) to discuss real estate purchase. No official actions were taken in the executive session.

Matt Duncan recused himself from the Executive Session to avoid any conflict of interest in property being discussed.

The Main Board Meeting re-opened at 8:04 PM

060921

**Chairman's Report**

**a) Consideration of Actions from the Executive Session**

**MOTION:** Doug Kowalski, Chair of the Facility Search Subcommittee, moved to authorize the CEO to withdraw from the offer to purchase the property under consideration, request return of earnest money, and continue with the search for facilities to purchase or lease to accommodate service space needs. The motion was seconded by Arthur Cotten and the board unanimously approved.

**b) Announcements and Upcoming Events**

Dr. Crawford requested Arthur Cotten and Dona Watson to facilitate board activities related to the annual Awards of Excellence nominations.

He also assigned Ernest Myers, Matt Duncan, and Melvin Thathiah to a Nominating Subcommittee to nominate officers for the 2022 Board of Trustees.

Tony Nichols announced that he will no longer be able to serve as a Trustee on the LifePath Board since he is moving outside of Collin County and this meeting will be his last. The Board thanked him for his service.

**c) New Business for Discussion**

Ernest Myers thanked the Directors for their work to increase LifePath's eligibility to receive grants.

070921

There being no further business,

**MOTION:** Rick Crawford called for a motion to adjourn at 8:10 PM. Doug Kowalski moved for adjournment, seconded by Matt Duncan. Approval to adjourn was unanimous.

Respectfully Submitted,

Anne Bramlett, MS, CCSL2

Anne Bramlett, Secretary

10/28/2021

Date of Approval