MINUTES OF MEETING
LIFEPATH SYSTEMS BOARD OF TRUSTEES
7304 Alma Drive, Plano, Texas, Guadalupe Meeting Room
April 28, 2022

Board Members Present		Staff Members Present		Guests
Anne Bramlett	Matt Duncan	Jennifer Morgan	Brent Phillips-Broadrick	Cameron Culver, Archit.
Dona Watson	Melvin Thathiah	Danielle Sneed	Brandi Hazelwood	Randy Routon
Doug Kowalski		Joanne Huffstetler	Colby McClatchy	
		Diann Gregg	Deanna Easley	

Absent: Ernest Myers, Rick Crawford, Arthur Cotton, Mitch Selman

Call to Order: A quorum was established, and the meeting was called to order at 7:01 PM by Doug Kowalski, Chair of the Board of Trustees.

010422 **Consent Agenda**

Doug Kowalski requested further comments or discussion of the items within the Consent Agenda. No further questions or discussion were presented.

MOTION to approve the Consent Agenda was made by Dona Watson and seconded by Matt Duncan. The motion carried unanimously.

020422 **Public Input and Partner Organizations**

a) **Public Commentary**: Doug Kowalski called for public commentary. No public comments were made.

b) **Foundation Monthly Update**: Diane Kazlow, Director of the Foundation reported. The annual Sweet Dreams fundraiser resulted in our most successful year at $57,505 after expenses. $254 was raised by Tiff's Treats donating a percentage of sales. Tupps Brewery will be donating a portion of the proceeds raised from their Summer Music Concert Series starting May 29. Jeremiah's Ice is sponsoring a LifePath Systems Day for employees on July 21, donating 20% of purchase. Diane announced that LifePath's Binky Patrol, who make blankets and hats for infants in ECI and BH Children's Program, were chosen to receive the Frank M. Adams Outstanding Volunteer Service Award. The group is to be recognized at the Texas Council Conference on Wednesday, June 22.

030422 **Staff Reports and Board Training**

a) **CEO Report**

Tammy Mahan's written monthly report for April was included for trustee review within the meeting packet. With Tammy Mahan and Rick Crawford attending Texas Council meetings in Austin, Brent Phillips-Broadrick, CAO, presented the highlights of the CEO report.

The planning groups for a new 200-bed acute care state hospital in Dallas is currently soliciting input from Collin County stakeholders. LifePath is working with Meadows Mental Health Policy Institute and UT Southwestern encouraging law enforcement and individuals being served to contribute to this feedback.

April 30, 202 is the due date for the final 1115 reporting, which would bring in $4.5 million in federal funds. Directed Payment Program (DPP) reporting was submitted April 15. Last distribution of 1115 funds will occur in July. Centers continue to discuss the best fit for charity care funding and DPP moving forward.

Several workforce educational opportunities have been implemented to support professional growth and staff retention. The finance department has led lunch and learn sessions. Compliance and Quality Assurance will be scheduling a series of interactive sessions regarding policy and procedure and regulation topics. The Leadership Academy mentees have provided very positive feedback as they are completing their second month with mentors. Supervisor Training has been well received with two classes completed at Collin County College in April. Budget education is being planned for supervisors in June.

The programs are seeing an increase for in-person services as COVID case rates have decreased. IDD added an external provider for crisis respite, ICF gained a permanent resident, and supported employment saw an increase in job opportunities for IDD individuals. BH opened the Living Room and has enrolled 58 individuals into the program. An open house is being planned for the public. The onsite pharmacy is planning a soft-opening May 2.

040422 **Committee Reports and Action Items**

a. **Budget and Finance Committee:** Matt Duncan reported for the Committee. The Finance Committee met and reviewed and approved the April financial statements. The committee also reviewed bids to replace the cooling tower at 1515 Heritage Drive.

MOTION: The recommendation from the Budget and Finance Committee is for the Board to accept Mr. Mechanical's bid to replace the cooling tower on the 1515 Heritage Drive building, not to exceed $150,000, and to transfer budgeted funds to cover this replacement by reducing the scope of replacing the phone system. The Board voted unanimously to approve the recommendation as stated.

b. **Facilities and Technology Committee:** Ernest Myers, Chair of the Committee, was not present for a report. Dona Watson, members of the Property Search Subcommittee announced that the subcommittee will be meeting on Wednesday, May 4.

c. **Technology Committee:** Arthur Cotton, Chair. No report.

d. **Compliance and Quality Committee:** Melvin Thathiah. Chair. No report.

e. **Human Resource Committee** – Dona Watson, Chair. No report.

f. **Programs and Communication Committee**: Anne Bramlett reported for Ernest Myers, Chair of the Committee. The Committee met April 11.

MOTION: Having read and approved the following Policies, the Committee recommends:

(1) Approval of Policy 6.02, Fees for Services

(2) Approval of Policy 6.03, Contracting for Community-Based Services.

The Board approved by unanimous vote the updated Policies as presented.

MOTION: The Committee recommends Board approval of:

(3) Perry Cox as a member of the Behavioral Health PNAC and

(4) Cathryn King as a member of the Intellectual and Developmental Disabilities PNAC. The motions passed by unanimous vote.

(5) **Consider Joint Resolution Commending a Community Advocate:** Randy Routon presented a Joint Resolution between LifePath Systems and the Coalition for Behavioral Healthcare in Collin County to recognize and honor Sherry Cusumano, RN, LCDC, MS, for her years of professional commitment to the behavioral health field in Collin and surrounding counties.

MOTION: Doug Kowalski called for a motion from the Board. Matt Duncan moved to accept the resolution. Melvin Thathiah seconded the motion. The vote was unanimous.

g. **Legislative Committee and Texas Council Report:** Rick Crawford, Chair. No report.

050422 **Chairman's Report**

a) **Announcements and Upcoming Events**
Doug Kowalski called for members to refer to the Board Calendar for upcoming community opportunities.
1) Doug Kowalski will appoint a member to the Compliance and Quality Committee.

b) **New Business for Discussion**: Doug Kowalski asked the members if they are ready to alternate the location of the board meetings between Plano and McKinney. Those present agreed to start alternating the location each month. The May meeting will be in McKinney.

Dona recommended adding Board training on the IDD Crisis Intervention Program to a future board meeting.

060422 There being no further business, motion to adjourn was called by Doug Kowalski at 7:40 PM. Dona Watson motioned to adjourn, seconded by Anne Bramlett. Approval was unanimous.

Respectfully Submitted,

Anne Bramlett

Anne Bramlett, Secretary

May 26, 2022

Date of Approval