MINUTES OF MEETING
LIFEPATH SYSTEMS BOARD OF TRUSTEES
LifePath Systems
7304 Alma Drive, TX, Guadalupe Meeting Room
April 27, 2023

Board Members Present		Staff Members Present		Guests
John Donovan	Anne Bramlett	Tammy Mahan	Glenna Garcia	Carvan Adkins, Atty
Ernest Myers	Rick Crawford	Joanne Huffstetler	Pete Kabira	Autumn Keefer, Atty
Doug Kowalski	Danny Stasik	Humera Bhaidani	Colby McClatchy	
Dona Watson	Melvin Thathiah (V)	Maria Putman	Deanna Easley	
		Joanne Huffstetler	Brent Phillips-Broadrick	
		Jennifer Morgan		

Absent: Arthur Cotten, Matt Duncan

Call to Order: A quorum was established, and the meeting was called to order at 7:03 PM by Doug Kowalski, Chair for LifePath Systems Board of Trustees.

010423 **Consent Agenda**

Doug Kowalski requested comments or concerns regarding items within the Consent Agenda. Dona Watson requested adding a notation in the April 27 minutes that the meeting was called to order by her as Vice Chair, and Doug Kowalski joined the meeting assuming Chairmanship prior to the Public Input and Partner Organizations in Section 020423 of the Agenda.

MOTION to approve the Consent Agenda, adding the requested notation, was made by Ernest Myers and seconded by John Donovan. The motion carried unanimously.

020423 **Public Input and Partner Organizations**

a) **Public Commentary**: Doug Kowalski called for public commentary. No comments were voiced.

b) **Foundation Monthly Update**: Diane Kazlow reminded everyone that the fundraising event, *Celebrate to Elevate*, is being held this coming Saturday, April 29, at 6:00 pm, at The Hub in Allen. Eighteen tickets are still available. She encouraged people to go to the LifePath website to bid on donated items.

030423 **Executive Session – Agenda Item adjusted to occur after Staff and Committee reports.**
Staff Reports and Board Training

040423 **a) CEO Report**

Tammy Mahan, CEO, added the following comments to her written report for April. The FY24 County Budget request is due June 1. This budget request will be reviewed and considered at the May Board of Trustees meeting.

Tammy reported that LifePath's Spring Career Fair was held last Saturday at the McKinney Heritage location, resulting in 9 new hires plus 5 pending. The job fairs have proven successful and appear to be a growing, credible resource to aid in recruitment.

Tammy reminded the board about the Texas Council Conference, June 21-23 in Houston. There is still time to register by contacting LifePath administration. The schedule should be available shortly on the Texas Council website.

The Bloomdale building project is moving forward and LifePath is planning a ground-breaking ceremony for June 27 at 9:00 am. More information and invitations are to come.

050423 **Committee Reports and Action Items**

a. **Budget and Finance Committee:** Dona Watson reported for Matt Duncan, Chair. The Finance Committee met prior to the board meeting to review the March financials. The Committee considered them to be in order.

b. **Facilities Search Committee:** Ernest Myers, Chair, reported the Committee discussed details of the CMAR contract. After extensive legal review and negotiations, the contract is ready for approval.
MOTION: The Facility Search Committee recommends acceptance of the CMAR Contract with Roger's O'Brian Construction. After further discussion about the process going forward, Doug Kowalski called for a vote from the Board. The vote resulted in unanimous approval.

c. **Compliance and Quality Committee**: Nothing to report.

d. **Human Resource Committee:** Nothing to report.

e. **Programs and Communication Committee**: Ernest Myers reported the Committee met, but there is nothing to bring to the Board this month.

f. **Technology Committee:** Melvin Thathiah, Committee Chair, reported via Zoom link. The RFP process was followed for purchase of a new HR software system, with three resulting software demonstrations. LifePath staff recommend Paycom as best value.
MOTION: The Technology Committee recommends Board approval of the PayCom contract for a Human Resource and Payroll Program software system. The recommendation was unanimously approved.

g. **Legislative Committee and Texas Council Report:** Rick Crawford summarized Texas House Bill 3504, sponsored by Representative Jeff Leach, relating to mental health commitments (under the Texas Health and Safety Code regarding Orders of Protective Custody). He also discussed HB2072 by Representative Leach that would change eligibility requirements for accessing SB292 (from the 85th Legislative Session) funds.

(030423) **Executive Session**:

Doug Kowalski called for an executive session to begin at 8:04 pm as allowed by Texas Government Code 551.071 to Consult with Attorney regarding statutory authorization. No official actions will be taken in executive session.

The open meeting resumed at 9:16 pm.

060423 **Chairman's Report**

a) **Consider Any Actions Arising From the Executive Session.**

There were no actions to consider by the Board from the Executive Session.

b) **Announcements and Upcoming Events**

Doug Kowalski called for members to refer to the Board Calendar in the packet for upcoming opportunities.

c) **New Business for Discussion:** No new business was discussed.

070423 There being no further business, a motion to adjourn was made at 9:18 pm by Ernest Myers, seconded by Dona Watson. Approval was unanimous.

Respectfully Submitted,

Anne Bramlett

Anne Bramlett, Secretary

5/25/2023

Date of Approval