MINUTES OF MEETING
LIFEPATH SYSTEMS BOARD OF TRUSTEES
LifePath Systems
7304 Alma Drive, TX, Guadalupe Meeting Room
February 23, 2023

Board Members Present		Staff Members Present		Guests
John Donovan	Anne Bramlett	Tammy Mahan	Danielle Sneed	
Tracy Utsey	Matt Duncan	Joanne Huffstetler	Pete Kabira	
Doug Kowalski	Dona Watson	Jennifer Morgan	Diane Kazlow	
		Maria Putman	Brent Phillips-Broadrick	
		Humera Bhaidani	Colby McClatchy	
		Diann Gregg		

Absent: Melvin Thathiah; Rick Crawford; Trey Cotten, Ernest Myers.

Call to Order: A quorum was established, and the meeting was called to order at 7:08 PM by Doug Kowalski, Chair for LifePath Systems Board of Trustees.

010223 Consent Agenda

Doug Kowalski requested further comments or discussion of the items within the Consent Agenda. No further questions or discussion occurred.

MOTION to approve the Consent Agenda as presented was made by Dona Watson and seconded by Matt Duncan. The motion carried unanimously.

020223 Public Input and Partner Organizations

a) **Public Commentary**: Doug Kowalski called for public commentary. No public attended.

b) **Foundation Monthly Update**: Diane Kazlow announced that the annual fundraising event, *Celebrate to Elevate*, scheduled for April 29, has two new sponsors: Love Life Foundation and Abernathy, Roeder, Boyd & Hullett Legal Services. The Foundation is seeking additional sponsorships. Tickets are available on the LifePath Foundation website.

030223 Staff Reports and Board Training

a) CEO Report

Tammy Mahan, CEO, added the following comments to her written report for February. She announced that Carvan Adkins, legal counsel, will attend the March board meeting to update board training on “Board Member Roles and Responsibilities”.

Tammy updated the members regarding the status of the Bloomdale building project.

Tammy reported on a news article on the new specialty adult Mental Health court which featured a quote from Danielle Sneed, LifePath systems’ Deputy Clinical Officer. This new program is scheduled to begin screenings and referrals this week.

040223 Committee Reports and Action Items

a. **Budget and Finance Committee:** Matt Duncan, Committee Chair, reported the Finance Committee met prior to the board meeting to review February financials. One item to bring to the Board is the Mid-Year Budget Adjustment.

MOTION: The Budget and Finance Committee recommends approval of the adjustment to the FY23 Budget regarding the addition of $116,000 award for LifePath Systems' mental health services through partnership grant in collaboration with, Plano ISD, Minnie's Food Pantry, and Chicago School of Psychology funded by Texas Health. The vote to approve was unanimous.

b. **Facilities Search Committee:** Ernest Myers, Chair, was not in attendance. No report beyond Tammy Mahan's update.

c. **Compliance and Quality Committee**: No report.

d. **Human Resource Committee:** Dona Watson, Chair, announced committee business will be discussed in Executive Session.

e. **Programs and Communication Committee**: Anne Bramlett reported for the Committee. She mentioned that the monthly meetings are very informative with each of the programs' representatives giving board members a greater understanding of challenges and successes.

f. **Technology Committee:** No report.

g. **Legislative Committee and Texas Council Report:** Tammy Mahan reported for Rick Crawford. An all-day hearing of the Health & Human Services Committee is scheduled on February 28. Representatives Matt Shaheen and Candy Noble are members of this Committee

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050223 **Executive Session**

The Board convened into Executive Session at 7:25 pm as allowed by Texas Government Code 551.074 (Deliberation of Personnel Matters). No official actions took place in executive session.

The Board of Trustees meeting resumed at 7:48 pm.

Chairman's Report

060223

a) **Consider Any Actions Arising from the Executive Session**

MOTION: Dona Watson, Chair of the Human Resources Committee, moved to approve the recommendation from the Committee as discussed within the Executive Session regarding the Executive Director's Compensation Package. The motion to approve was unanimous.

b) **Announcements and Upcoming Events**

Doug Kowalski called for members to refer to the Board Calendar in the packet for upcoming opportunities.

1. **The Strategic Planning Meeting date** was discussed, and members present recommended Saturday, July 29 from 9:00 am to 1:00 pm for a combined meeting with

the July Board of Trustees monthly meeting. All members will be polled regarding their availability on this date.

c) **New Business for Discussion:** Tracy Utsey announced the Collin County Sheriff has updated the assigned representative to the Board. Lieutenant Danny Stasik was introduced as the new Sheriff's appointee. Lieutenant Stasik will be scheduled for board orientation and training in March.

070223 There being no further business, a motion to adjourn was made at 7:58 pm by Matt Duncan, seconded by Dona Watson. Approval was unanimous.

Respectfully Submitted,

Anne Bramlett

Anne Bramlett, Secretary

3/30/2023

Date of Approval